

F. No. 13-5/2017-Lib(Pt.)
Government of India
Ministry of Culture
Library Section

Shastri Bhawan, New Delhi
Dated 24th July, 2023

To

The Librarian,
Central Reference Library,
Belvedere, Kolkata-700027

Subject: Revision in Recruitment Rules (RRs) for the post of Asstt. Library & Information Officer, Central Reference Library, Kolkata- reg.

Sir,

I am directed to refer to subject mentioned above and to say that as per request of Central Reference Library, a proposal for revision in RR for the post of ALIO in CRL was submitted to DoPT for their concurrence/consideration.

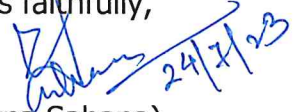
2. However, in accordance with their OM No. AB-14017/61/2008-Estt.(RR) dated 13.10.2015, DoPT has insisted upon obtaining the comments from various stakeholders before referring the proposal.

3. Thus, CRL is requested to put the draft RRs (enclosed at Annexure-A) on its website for 30 days, for inviting and obtaining comments from stakeholders. After the stipulated period, the comments received against the draft RRs may be sent to this Ministry so the draft RRs for the said post may be re-submitted to DoPT for their consideration.

4. This issues with the approval of competent authority.

Encl: As above

Yours faithfully,



(Parna Sahana)
Section Officer (Library)

Copy to:-

NIC Cell, Ministry of Culture, for uploading the draft RRs on the Ministry's website for 30 days from the issue of this letter.

Column No. & Title	Existing RRs	Proposed changes
1 Name of the post	Assistant Library and Information Officer	No change
2 No. of posts	14* (2022) * Subject to variation dependent on work load	14* (2023) * Subject to variation dependent on work load
3 Classification	General Central Service, Non-Ministerial, Gazetted (Group-B)	No change
4 Scale of pay	Level-7 (Rs. 44900-142400/-)	No change
5 Whether selection post or non-selection post	Selection	No change
6 Age Limit for direct recruits	<p>Not exceeding 30 years (Relaxable for Government Servants up to five years in accordance with the instructions or orders issued by the Central Government.)</p> <p>Note – 1.-The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Union Territory of Ladakh, Lahaul and Spiti Districts and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands or Lakshadweep).</p> <p>Note2.- The crucial date for determining the age-limit</p>	No change

	shall be as advertised by the Union Public Service Commission.	
7 Educational and other qualifications required for Direct Recruits	<p>Essential –</p> <p>(i) Bachelor's Degree in Library Science or Library and Information Science of a recognized University/Institute;</p> <p>(ii) Two years' professional experience in a Library under Central/State Government / Autonomous or Statutory organization/ PSU/ University or Recognized Research or Educational Institution.</p> <p>Desirable:</p> <p>(i) Master's Degree in Library Science or Library and Information Science of a recognized University/Institute</p> <p>(ii) Diploma in Computer Application from a recognized University or Institute</p> <p>Note 1 : Qualifications are relaxable at the discretion of the Union Public Service Commission, for reason to be recorded in writing, in the case of candidates otherwise well qualified.</p> <p>Note 2: The qualification(s) regarding experience is / are relaxable at the discretion of</p>	<p>Essential :</p> <p>(i) Bachelors Degree in Library Science or Library and Information Science of a recognized University/Institute;</p> <p>(ii) Two years' professional experience in a Library under Central/State Government / Autonomous or Statutory organization/ PSU/ University or Recognized Research or Educational Institution.</p> <p>(iii) Language proficiency in the language concerned at the 12th or equivalent level from a recognized board.</p> <p>Desirable:</p> <p>(i) Master's Degree in Library Science or Library and Information Science of a recognized University/Institute</p> <p>(ii) Diploma in Computer Application from a recognized University or Institute</p> <p>Note 1 : Qualifications are relaxable at the discretion of the Union Public Service Commission, for reason to be recorded in writing, in the case of candidates otherwise well qualified.</p> <p>Note 2: The qualification(s) regarding experience is / are relaxable at the discretion of the Union Public Service Commission, for reasons to be recorded in writing, in the case of candidates belonging to Scheduled Castes or Scheduled Tribes, if any stage of</p>

	the Union Public Service Commission, for reasons to be recorded in writing, in the case of candidates belonging to Scheduled Castes or Scheduled Tribes, if any stage of selection, the Union Public Service Commission is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.	selection, the Union Public Service Commission is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.
8 Whether age and educational qualifications prescribed for direct recruits will apply in case of promotes	Age: No. Educational Qualification: No, but must possess Bachelors Degree in Library Science or Library and Information Science of a recognized University or Institute.	Age: No. Educational Qualification: No, but must possess (i) Bachelors Degree in Library Science or Library and Information Science of a recognized University or Institute (ii) proficiency in the language concerned at the 12 th or equivalent level from a recognized board.
9 Period of probation, if any	Two years for Direct Recruits	No change
10 Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	50% by Direct Recruitment 50% by promotion failing which by Deputation (including short term contract)	No change
11 In case of recruitment/deputation/ absorption, grades from which	Promotion Library and Information Assistant in the Level- 6 (Rs. 35400-1,12400/-) with five	No Change

promotion/deputation/
absorption to be made

years' regular service in the grade and successfully completed training of 03 weeks in the field of Library and Library Science.

Note:

1. Where juniors who have completed their eligibility/qualifying service are being considered their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.

Deputation (including Short Term Contract)

Officers under Central or State Government or Union Territories or PSUs or Statutory or Autonomous Organizations or Recognized Research or Educational Institution:

(a)(i) holding analogous posts on a regular basis in the parent cadre of

department; or

(ii) with 5 years regular service in the grade rendered after appointment thereto on a regular basis in posts in Level-6 (Rs. 35400-112400/-) or equivalent in the parent cadre of department; and

(b) Possessing educational qualification and experience prescribed for direct recruitment under column 7.

Note:

1. The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationist shall not be eligible for consideration for appointment on promotion.
2. The maximum age limit for appointment by deputation (including Short Term Contract) shall not be exceeding 56 years as on the closing date of receipt of application.
3. The period of deputation (including short term contract) including the period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or other orgn./

	deptt. of the Central Govt. shall not ordinarily exceed 3 years.	
12 If a Departmental Promotion Committee exists, what is its composition	<p>Departmental Promotion or Confirmation Committee for considering promotion or confirmation consisting of:</p> <ol style="list-style-type: none"> 1. Additional Secretary or Joint Secretary, Ministry of Culture, dealing with subject – Chairman; 2. Director (Library)/Deputy Secretary (Library), Ministry of Culture dealing with the subject – Member; 3. Librarian, Central Reference Library, Kolkata – Member; and 4. Under Secretary, Ministry of Culture, dealing with the subject - Member 	No change
13 Circumstances in which Union Public Service Commission is to be consulted in making recruitment	Consultation with the Union Public Service Commission is necessary while making appointment by direct recruitment.	No change