

F.No.19-1/2019-P.Arts.I  
Government of India  
Ministry of Culture

'D' Wing, 2<sup>nd</sup> Floor,  
Puratatva Bhawan, GPO Complex,  
INA, New Delhi - 110023

To,

Dated: 11<sup>th</sup> September, 2020

The Accounts Officer,  
Pay and Accounts Officer (Secretariat),  
Ministry of Culture,  
New Delhi.

Subject:- Release of 1<sup>st</sup> installment under the Scheme Component of 'Financial Assistance to Cultural Organizations with National Presence' for the year 2019-20 under the umbrella scheme of 'Kala Sanskriti Vikas Yojana' .

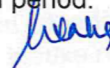
Sir,

I am directed to convey the sanction of the President of India to the non-recurring grant of Rs. 1,50,00,000/- (Rupees One Crore fifty lakhs only) under the scheme component of 'Financial Assistance to Cultural Organizations with National Presence' and release of a sum of Rs.1,12,50,000/- (Rupees One crore twelve lakhs fifty thousand Only) being the 1<sup>st</sup> installment i.e. 75% of the total sanctioned amount to following one organization for organizing cultural programmes during the year 2019-20:-

Sl. No.	Name & Address of the Organization	Reference file number for submission of Utilization certificate	Amount of grant recommended and approved	Amount proposed to be releases as 1 <sup>st</sup> installment
1.	Society for the promotion of Indian Classical Music and Culture amongst Youth (SPIC MACAY), Lucknow Road, Delhi.	F. No. 19-3/2020-P.Arts.I	Rs.150.00 Lakhs	Rs.112.50 Lakhs
<b>Total</b>			<b>Rs.150.00 Lakhs</b>	<b>Rs.112.50 Lakhs</b>

2. This is based on the statement of estimate of expenditure submitted by the organization. The organization is required to furnish a detailed report about the staging of the programmes for which the assistance has been given, duly supported by the Utilization certificate along with statement of accounts, duly certified by Chartered Accountant and also figures of actual expenditure within twelve months from the date of issue of the of sanction letter. It is further requested that Audit Reports of the Accounts of the organization, including this grant from the Comptroller and Auditor General of India (CAG), under Section 14 of CAG (DPC) 1971 may also be furnished. The grant will be released in two instalments, i.e. 75% and 25%, respectively. Remaining 25% of the grant will be released as 2<sup>nd</sup> & final installment on submission of documents by the grantee as mentioned in this sanction letter.

3. As per Rules 238 (6) of General Financial Rules, 2017 the Annual Reports and Audited Accounts of Private and Voluntary Organizations or societies registered under the Registration of Societies Act, 1860, receiving one-time assistance/non-recurring Grants of Rupees fifty lakhs and above should also be laid on the Table of the House, within nine months of the close of the succeeding financial year of the grantee Organizations. Hence organization will have to submit annual reports to this Ministry well in advance so that the same may be laid on the Table of House within prescribed period.





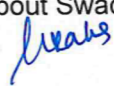
-2-

4. The amount of the grant will be drawn by the Drawing and Disbursing officer (Grants-in-Aid) Ministry of Culture and paid to the grantee by means of RTGS/NEFT as per details given in attached bank authorization letter.
5. The expenditure involved is debit to Demand No. 17 - 2205- Art & Culture (Major Head) - 00.102- Promotion of Art & Culture (Minor Head) - 11 - Kala Sanskriti Vikas Yojana - 11.01 (Scheme & Mission) - 11.01.31-Grant-in-aid General 2020-21.
7. The grant is non-recurring in nature and is being released after fulfilling the conditions prescribed in General Financial Rules. As per the available records, no U.C. is due in respect of the earlier grant released to the grantee by this Ministry and no unspent balance is pending in respect of earlier grant.
8. This sanction is issued in exercise of the delegated powers in consultation with I.F.D. vide their Dy. No.47068/IFD dated 10.09.2020.
9. It is certified that the pattern of assistance under the Scheme component of 'Financial Assistance to Cultural Organizations with National Presence' has the prior approval of the Ministry of Finance, Government of India. It is also certified that this grant is being released in conformity with the rules and principles of the scheme.
10. Grant is released to the above-mentioned organization subject to the fulfillment of the following terms and conditions:-
  - (i) In compliance with O.M No 48(06)/PF-II/2016 dated 12.09.2017 issued by Department of Expenditure, Ministry of Finance and Rule 230 of General Financial Rules 2017, the released amount of grant shall be further paid/released/transferred by the grantee organization (agencies) to the beneficiary(ies) concerned, in the process of utilizing the grant for the purpose for which grant has been sanctioned, by ensuring their registration on Public Financial Management System (PFMS) portal of Ministry of Finance (<http://pfms.nic.in>) and creating Maker(Operator), Checker(Approver) and beneficiary(ies) in PFMS as also entering necessary details regarding opening balance of the organization, filing expenditure etc. in EAT (Expenditure-Advance-Transfer) module. It is made clear that release of next year grant shall only be made on the basis of balances available in PMFS as per EAT module data for the respective agencies (grantee organization) receiving grants under Central Sector Schemes. As such the grantee organizations (agencies) are mandatorily required to ensure their registration on Public Financial Management System (PFMS) portal of Ministry of Finance (<http://pfms.nic.in>) and creating Maker(Operator), Checker(Approver) and beneficiary(ies) in PFMS as also entering necessary details regarding opening balance of the respective organization so that further payments to the beneficiary(ies) as stated above are made by the organization through PFMS in their Aadhaar seeded Bank Account.
  - (ii) The grantee institution/organization shall acknowledge the financial support provided by the Ministry of Culture through banners, posters, invitation cards, print as well as audio-media proportionate to the grant amount provided by the Ministry, while organizing the programmes under the said scheme component. Further, photographs/videos are required to be uploaded by the organization on social media sites of the Ministry for public feedback.
  - (iii) **The Utilization Certificate in GFR -12 A format** along with two copies of audited statement of Accounts and an extract of Assets Register containing progressive figures (both stores and value) shall be submitted by the grantee organization to P. Arts Section, Ministry of Culture, New Delhi within twelve months from the date of issue of the sanction.



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- (iv) If grantee Organization fails to submit the Utilization Certificate (U.C.) of the grant within twelve months of the closure of the financial year in which the sanction is issued, they will be considered as blacklisted and debarred for receiving any future financial assistance. The U.C. should also disclose whether the specified, quantified and qualitative targets that should have been achieved against the amount utilized were in fact achieved and if not the reasons thereof.
- (v) The Grantee shall maintain subsidiary accounts of the grants-in-aid received from the Government.
- (vi) The assets acquired wholly or substantially out of this Govt. grant except those declared as obsolete and unserviceable or condemned as per the procedure laid down in the GFR should not, without prior approval of the Govt. of India, be disposed of or encumbered or utilized for any purpose other than those for which the grant is sanctioned.
- (vii) No part of the grant should be diverted to any institutions or utilized for any purpose other than what has been mentioned in the proposal submitted by the organization.
- (viii) The Grantee organization shall not divert the grant and entrust execution of the scheme or work concerned to any other institution/organization and shall abide by the terms and conditions of the grant. If the grantee organization fails to utilize the grant, for the purpose for which the same has been sanctioned, the grantee organization will be required to refund the entire amount with interest thereon @10% per annum.
- (ix) The institution/organization shall be bound to submit from time to time such reports, statement etc. in respect of expenditure from this grant as may be required by the Govt. of India.
- (x) No funds out of this grant should be utilized for any new scheme for which prior approval of Govt. has not been obtained.
- (xi) The accounts of all grantee Institution/Organization shall be open to inspection by the sanctioning authority and audit, both by the Comptroller and Auditor General of India under the provision of CAG (DPC) Act 1971 and internal audit by the Principal Accounts Officer of the Ministry or Department, whenever the institution or Organization is called upon to do so.
- (xii) The Grantee has not been sanctioned grant-in-aid for the same purpose from any other source.
- (xiii) The institution/organization shall get its accounts audited from the Chartered Accountant.
- (xiv) The amount will be drawn by the Drawing and Disbursing Officer (Grant-in-Aid) of the Ministry of Culture and paid to the above-mentioned organization by means of RTGS / ECS / NEFT.
- (xv) Unspent balance, if any, may be surrendered to the Govt. without any delay. No other bill for the same purpose and installment has been paid earlier to the grantee.
- (xvi) Organization is requested to maintain cleanliness in their office premises as well as the place where seminars, research, workshops, festival and exhibition etc. are organized by them and to promote and propagate awareness about Swachh Bharat among the people.





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11. It has been certified that the requisite documents in original including Indemnity Bond, Bank Authorization Letter and Resolution of the above mentioned organization have been received and found to be in order.

12. The sanction has been entered in the Grant-in-aid Register at Sl. No.406 of the financial year 2020-21.

Yours faithfully,

(Rajesh Saha)

Under Secretary to the Govt. of India

**Copy for information and necessary action to:-**

1. The President/Secretary to the above mentioned cultural organization with the instructions that the following documents are necessary for claiming the *second* and *final* installment of grant:-

a) The Utilization Certificate in GFR 12-A format (as prescribed under General Financial Rules, 2017) from a Chartered Accountant mentioning file/sanction no, dated and certifying that the first installment of grant has been fully utilized properly for the approved production /activities only. This certificate should be on the letter head of CA duly countersigned by the authorized persons of the institution/organization (in original).

b) Receipt and Payment account from C.A. clearly showing all the receipts for the approved production, including G.O.I. grant and the actual payment incurred in respect of the approved production only (in original).

c) Press clippings, photographs, invitation card and other relevant materials (all in original), if any, to show the actual staging of the approved production. Link for uploaded photos/videos etc. on social media sites of the Ministry.

d) A performance-cum-achievement report duly signed and verified by concerned individual, detailing the activities undertaken and the size of audience that witnessed the staging of the production.

e) **Mandatory conditions:**

- i. The organization should organize at least 02 activities (function, lecture, seminar, workshop, exhibition etc.) in any of the schools in their vicinity. A certificate to this effect from the Principal of schools would be a mandatory requirement for release of 2<sup>nd</sup> installment.
- ii. The grantee organization would be liable to pay/release/transfer the fund to the beneficiary(ies), in the process of utilizing the grant for the purpose for which grant has been sanctioned, by ensuring its registration on Public Financial Management System (PFMS) portal of Ministry of Finance (<http://pfms.nic.in>) and creating Maker(Operator), Checker(Approver) and beneficiary(ies) in PFMS as also entering necessary details regarding opening balance of the organization, filing expenditure etc. in EAT (Expenditure-Advance-Transfer) module and submit a documentary proof to this effect while claiming for 2<sup>nd</sup> installment.



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- iii. The Utilization Certificate in GFR 12-A format shall be submitted by the grantee organization to the Ministry within 12 months of the closure of the financial year in which the sanction was issued, otherwise, they will be considered as blacklisted and debarred for receiving any future financial assistance.
  - iv. For compliance of Direct Benefit Transfer (DBT), furnish the DBT details separately for the grant for annual cultural activities and cultural programmes at Kumbh Mela in the prescribed excel format in Annexure-II which is available on the website of the Ministry [Link-<http://www.indiaculture.nic.in/important-informationnotices-grantee-organisations-pags>] and send the duly filled up downloadable Annexure-II (in excel format) on official email id of P.Arts-I Section: [parts1-culture@gov.in](mailto:parts1-culture@gov.in) along with report/documents to be submitted for claiming second installment of the grant.
- 2. Drawing and Disbursing Officer(DDO), Grant-in-Aid, Ministry of Culture, New Delhi. The amount may be released to the grantee through ECS/RTGS/NEFT.
  - 3. I.F.D. with respect to their concurrence for expenditure conveyed vide their Dy. No. 47068/IFD dated 10.09.2020.
  - 4. Accountant General to concerned state.
  - 5. Guard File.









F.No.19-1/2019-P.Arts.I  
Government of India  
Ministry of Culture

'D' Wing, 2<sup>nd</sup> Floor,  
Praratva Bhawan, GPO Complex,  
INA, New Delhi - 110023

To,

Dated: 11<sup>th</sup> September, 2020

The Accounts Officer,  
Pay and Accounts Officer (Secretariat),  
Ministry of Culture,  
New Delhi.

Subject:- Release of 1<sup>st</sup> instalment under the Scheme Component of 'Financial Assistance to Cultural Organizations with National Presence' for the year 2019-20 under the umbrella scheme of 'Kala Sanskriti Vikas Yojana'.

Sir,

I am directed to convey the sanction of the President of India to the non-recurring grant of Rs. 30,00,000/- (Rupees Thirty Lakhs only) under the scheme component of 'Financial Assistance to Cultural Organizations with National Presence' and release of a sum of Rs.22,50,000/- (Rupees Twenty two lakhs fifty thousand only) being the 1<sup>st</sup> instalment i.e. 75% of the total sanctioned amount to following 01 organization for organizing cultural programmes during the year 2019-20:-

Sl. No.	Name & Address of the Organizations	Reference file number for submission of Utilization certificate	Amount of grant recommended	Amount proposed to be releases as 1 <sup>st</sup> installment
1.	Ghalib Institute, New Delhi	F. No.19-4/2020-P. Arts.I	Rs.30.00 lakhs	Rs.22.50 lakhs
<b>Total</b>			<b>Rs.30.00 lakhs</b>	<b>Rs.22.50 lakhs</b>

2. This is based on the statement of estimate of expenditure submitted by the organizations. The organizations are required to furnish a detailed report about the staging of the programmes for which the assistance has been given, duly supported by the Utilization certificate along with statement of accounts, duly certified by Chartered Accountant and also figures of actual expenditure within twelve months from the date of issue of the of sanction letter. It is further requested that Audit Reports of the Accounts of the organizations, including this grant from the Comptroller and Auditor General of India (CAG), under Section 14 of CAG (DPC) 1971 may also be furnished. The grant will be released in two instalments, i.e. 75% and 25%, respectively. Remaining 25% of the grant will be released as 2<sup>nd</sup> & final instalment on submission of documents by the grantee as mentioned in this sanction letter.

3. The amount of the grant will be drawn by the Drawing and Disbursing officer (Grants-in-Aid) Ministry of Culture and paid to the grantee by means of RTGS/NEFT as per details given in attached bank authorization letter.

4. The expenditure involved is debitable to Demand No. 17 - 2205- Art & Culture (Major Head) - 00.102- Promotion of Art & Culture (Minor Head) - 11 - Kala Sanskriti Vikas Yojana - 11.01 (Scheme & Mission) - 11.01.31-Grant-in-aid General 2020-21.

5. The grant is non-recurring in nature and is being released after fulfilling the conditions prescribed in General Financial Rules. As per the available records, no U.C. is due in respect of the earlier grant released to the grantee by this Ministry and no unspent balance is pending in respect of earlier grant.

*[Signature]*



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6. This sanction is issued in exercise of the delegated powers in consultation with I.F.D. vide their Dy. No.47068/IFD dated 10.09.2020.

7. It is certified that the pattern of assistance under the Scheme component of 'Financial Assistance to Cultural Organizations with National Presence' has the prior approval of the Ministry of Finance, Government of India. It is also certified that this grant is being released in conformity with the rules and principles of the scheme.

8. Grant is released to the above-mentioned organizations subject to the fulfillment of the following terms and conditions:-

(i) In compliance with O.M No 48(06)/PF-II/2016 dated 12.09.2017 issued by Department of Expenditure, Ministry of Finance and Rule 230 of General Financial Rules 2017, the released amount of grant shall be further paid/released/transferred by the grantee organizations (agencies) to the beneficiary(ies) concerned, in the process of utilizing the grant for the purpose for which grant has been sanctioned, by ensuring their registration on Public Financial Management System (PFMS) portal of Ministry of Finance (<http://pfms.nic.in>) and creating Maker(Operator), Checker(Approver) and beneficiary(ies) in PFMS as also entering necessary details regarding opening balance of the organization, filing expenditure etc. in EAT (Expenditure-Advance-Transfer) module. It is made clear that release of next year grant shall only be made on the basis of balances available in PMFS as per EAT module data for the respective agencies (grantee organizations) receiving grants under Central Sector Schemes. As such the grantee organizations (agencies) are mandatorily required to ensure their registration on Public Financial Management System (PFMS) portal of Ministry of Finance (<http://pfms.nic.in>) and creating Maker(Operator), Checker(Approver) and beneficiary(ies) in PFMS as also entering necessary details regarding opening balance of the respective organizations so that further payments to the beneficiary(ies) as stated above are made by the organizations through PFMS in their Aadhaar seeded Bank Account.

(ii) The grantee institutions/organizations shall acknowledge the financial support provided by the Ministry of Culture through banners, posters, invitation cards, print as well as audio-media proportionate to the grant amount provided by the Ministry, while organizing the programmes under the said scheme component. Further, photographs/videos are required to be uploaded by the organizations on social media sites of the Ministry for public feedback.

(iii) The **Utilization Certificate in GFR -12 A format** along with two copies of audited statement of Accounts and an extract of Assets Register containing progressive figures (both stores and value) shall be submitted by the grantee to P.Arts Section, Ministry of Culture, New Delhi within twelve months from the date of issue of the sanction.

(iv) If any grantee Organization fails to submit the Utilization Certificate (U.C.) of the grant within twelve months of the closure of the financial year in which the sanction is issued, they will be considered as blacklisted and debarred for receiving any future financial assistance. The U.C. should also disclose whether the specified, quantified and qualitative targets that should have been achieved against the amount utilized were in fact achieved and if not the reasons thereof.

(v) The Grantee shall maintain subsidiary accounts of the grants-in-aid received from the Government.



(vi) The assets acquired wholly or substantially out of this Govt. grant except those declared as obsolete and unserviceable or condemned as per the procedure laid down in the GFR should not, without prior approval of the Govt. of India, be disposed of or encumbered or utilized for any purpose other than those for which the grant is sanctioned.

(vii) No part of the grant should be diverted to any institutions or utilized for any purpose other than what has been mentioned in the proposal submitted by the organisation.

(viii) The Grantee shall not divert the grant and entrust execution of the scheme or work concerned to any other institution/organization and shall abide by the terms and conditions of the grant. If the grantee fails to utilize the grant, for the purpose for which the same has been sanctioned, the grantee will be required to refund the entire amount with interest thereon @10% per annum.

(ix) The institution/organization shall be bound to submit from time to time such reports, statement etc. in respect of expenditure from this grant as may be required by the Govt. of India.

(x) No funds out of this grant should be utilized for any new scheme for which prior approval of Govt. has not been obtained.

(xi) The accounts of all grantee Institution/Organization shall be open to inspection by the sanctioning authority and audit, both by the Comptroller and Auditor General of India under the provision of CAG (DPC) Act 1971 and internal audit by the Principal Accounts Officer of the Ministry or Department, whenever the institution or Organization is called upon to do so.

(xii) The Grantee has not been sanctioned grant-in-aid for the same purpose from any other source.

(xiii) The institution/organization shall get its accounts audited from the Chartered Accountant.

(xiv) The amount will be drawn by the Drawing and Disbursing Officer (Grant-in-Aid) of the Ministry of Culture and paid to the above-mentioned organization by means of RTGS / ECS / NEFT.

(xv) Unspent balance, if any, may be surrendered to the Govt. without any delay. No other bill for the same purpose and installment has been paid earlier to the grantee.

(xvi) Organizations are requested to maintain cleanliness in their office premises as well as the place where seminars, research, workshops, festival and exhibition etc. are organized by them and to promote and propagate awareness about Swachh Bharat among the people.

9. It has been certified that the requisite documents in original including Indemnity Bond, Bank Authorization Letter and Resolution of the above mentioned organizations have been received and found to be in order.

10. The sanction has been entered in the Grant-in-aid Register at Sl. No. 407 of the financial year 2020-21.

Yours faithfully,

  
(Rajesh Saha)

Under Secretary to the Govt. Of India

**Copy for information and necessary action to:-**

1. The President/Secretary to the above mentioned cultural organizations with the instructions that the following documents are necessary for claiming the *second* and *final* installment of grant:-

a) The Utilization Certificate in GFR 12-A format (as prescribed under General Financial Rules, 2017) from a Chartered Accountant mentioning file/sanction no, dated and certifying that the first installment of grant has been fully utilized properly for the approved production /activities only. This certificate should be on the letter head of CA duly countersigned by the authorized persons of the institutions/organizations (in original).

b) Receipt and Payment account from C.A. clearly showing all the receipts for the approved production, including G.O.I. grant and the actual payment incurred in respect of the approved production only (in original).

c) Press clippings, photographs, invitation card and other relevant materials (all in original), if any, to show the actual staging of the approved production. Link for uploaded photos/videos etc. on social media sites of the Ministry.

d) A performance-cum-achievement report duly signed and verified by concerned individual, detailing the activities undertaken and the size of audience that witnessed the staging of the production.

e) **Mandatory conditions:**

i. The organization should organize at least 02 activities (function, lecture, seminar, workshop, exhibition etc.) in any of the schools in their vicinity. A certificate to this effect from the Principal of schools would be a mandatory requirement for release of 2<sup>nd</sup> installment.

ii. The grantee organization would be liable to pay/release/transfer the fund to the beneficiary(ies), in the process of utilizing the grant for the purpose for which grant has been sanctioned, by ensuring its registration on Public Financial Management System (PFMS) portal of Ministry of Finance (<http://pfms.nic.in>) and creating Maker(Operator), Checker(Approver) and beneficiary(ies) in PFMS as also entering necessary details regarding opening balance of the organization, filing expenditure etc. in EAT (Expenditure-Advance-Transfer) module and submit a documentary proof to this effect while claiming for 2<sup>nd</sup> installment.

iii. The Utilization Certificate in GFR 12-A format shall be submitted by the grantee to the Ministry within 12 months of the closure of the financial year in which the sanction was issued, otherwise, they will be considered as blacklisted and debarred for receiving any future financial assistance;

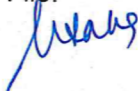
iv. For compliance of Direct Benefit Transfer (DBT), furnish the DBT details in the prescribed excel format in Annexure-II which is available on the website of the Ministry[Link-<http://www.indiaculture.nic.in/important-informationnotices-grantee-organisations-pags>] and send the duly filled up downloadable Annexure-II (in excel format) on official email id of P.Arts-I Section: [parts1-culture@gov.in](mailto:parts1-culture@gov.in) along with report/documents to be submitted for claiming second installment of the grant.





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2. Drawing and Disbursing Officer(DDO), Grant-in-Aid, Ministry of Culture, New Delhi.  
The amount may be released to the grantee through ECS/RTGS/NEFT.
3. I.F.D. with respect to their concurrence for expenditure conveyed vide their Dy. No. **47068/IFD dated 10.9.2020.**
4. Accountant General to concerned state
5. Guard File.



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