

29th December, 2016.

ADVISORY NOTE

Under the existing guidelines of Repertory Grant Scheme of Ministry of Culture, organizations have to submit their proposal for Renewal/ Enhancement/ Fresh salary grant with National School of Drama every year. Further, for every year proposal submitted under the Repertory Grant Scheme, a recommendation in the prescribed format, required to be submitted. The recommendation may be given by any of the State Akademies or National Akademies including National School of Drama (NSD), Kalakshetra Foundation, Centre for Cultural Resources and Training (CCRT), Indira Gandhi National Centre for Arts (IGNCA), Zonal Cultural Centres (ZCCs) and bodies of similar stature or the Culture Department of the concerned State Government/UT Administration. However, the proposals of Padma Awardee has been exempted from such recommendation. For this, the Ministry of Culture has specified a format of recommendation (Annexure –II) which is also available on the website of the Ministry.

2. **Under the existing format for recommendation, the recommending organisation/authority needs to only verify and sign the recommendation in prescribed format. However, it has been observed that instead of recommending the proposals in prescribed format, the recommending organizations/authorities are accepting the applications from Organisations/NGOs at their own and thereafter sending the proposal along with the recommendation letter, to the NSD/Processing agencies whereas the recommending organisation has to only recommend the proposal by verifying and signing the recommendation in prescribed format only and need not to accept the application and then send/forward the same to NSD/Processing agency. In some of the cases, the recommending authorities/organsiations are merely forwarding the proposals of a number of organizations together to NSD/processing agency without furnishing the recommendation for each organisation in the prescribed format.**

Such procedure being adopted by the recommending organizations /authorities are resulting in rejection of the proposal on account of non submission of recommendation in prescribed format and receipt of the proposals after the expiry of prescribed time limit.

3. **All recommending organiaastions/authorities are hereby advised to only recommend the proposals of Repertory Grant by signing the recommendation in the prescribed format and then to return the proposal to the concerned grantee organisation.** It is the responsibility of the concerned grantee/grantee organisation to send the proposal to NSD/processing agency and ensure the same by the prescribed time-line.

Recommendation as required under Para F.(xviii) of the Scheme

1. (Name of the applicant organization) has applied for Repertory Grant under the Performing Arts Grants Scheme for the financial year-.....
2. The applicant (organisation) is registered and has a predominantly cultural profile. It is active in the field of culture and deserves to be assisted for the project as in the application.
3. The organisation being recommended for the financial assistance is not related to me.

Signature : _____

Name (in Block Letters): _____

Designation: _____

Complete office address: _____

Office Stamp (*mandatory*) : _____

Contact No.: _____

Date: _____

Place: _____

Note 1: This recommendation can be given by any of the State Akademies or National Akademies including National School of Drama (NSD), Kalakshetra Foundation, Centre for Cultural Resources and Training (CCRT), Indira Gandhi National Centre for Arts (IGNCA), Zonal Cultural Centres (ZCCs) and bodies of similar stature or the Culture Department of the concerned State Government/UT Administration.

Note 2: Application not recommended by any of these agencies will not be entertained.
However, exemption would be given to the Padma awardee for getting the recommendation letter from the afore-mentioned organisations/bodies.