

F.No.4-1/2016-P.Arts
Government of India
Ministry of Culture

2nd Floor, Puratatva Bhawan, D-Block, INA,
New Delhi, dated the 21st Oct., 2016.

To

(All existing beneficiaries of Artistes Pension)

Subject: Updation of data in respect of existing beneficiaries of Artistes Pension Scheme and Welfare Fund.

Sir/Madam,

I am directed to say that it has been decided by the competent authority to update the data of existing beneficiaries of Artistes Pension Scheme and Welfare Fund by getting necessary details viz. Aadhaar No., latest address proof, latest income certificate etc. of the beneficiaries. In this regard a proforma, format of Income Certificate, Life Certificate and Bank Authorization Letter are enclosed with this letter.

2. It is requested that the proforma may be filled up and sent back to the following address along with all the necessary documents as mentioned therein, by **30th November, 2016:-**

Under Secretary (P.Arts),
Ministry of Culture,
Room No.210, 2nd Floor,
Puraratva Bhawan,
D-Block, INA, New Delhi,
Pin-110 023.

3. It is made clear that the amount of pension will be got released in future from LIC to those beneficiaries only who will send duly filled-in complete proforma and necessary documents by the stipulated date. If duly filled-in proforma together with necessary documents are not furnished by the stipulated date, pension of that beneficiary shall be got stopped till the requisite complete information & documents are received in this Ministry.

Yours faithfully,



(I.A. Kamal)

Encl.: As above.

Under Secretary to the Govt. of India
Tel. No.24642148

Copy for information to: Ms Seema Gupta, Manager (P&GS), LIC of India, Pension & Group Scheme Department, Divisional Office-1, Annuity Cell, 6th & 7th Floor, Jeevan Prakash Building, 25, K.G. Marg, New Delhi-110001.

**GOVERNMENT OF INDIA
MINISTRY OF CULTURE**

**PROFORMA FOR UPDATION OF DATA OF EXISTING BENEFICIARIES UNDER 'ARTISTES PENSION SCHEME AND
WELFARE FUND'**

(All the entries should be filled up by existing beneficiary/pensioner)

1. (a) Full name of the existing beneficiary: _____
(in capital letters)

(b) In case pension was transferred in the name of
spouse/dependent on death of initial beneficiary, the
name of initial beneficiary should be indicated: _____

A recent (not older than six months) clear & coloured passport size photograph of existing beneficiary to be affixed and self-attested across the application form.

2. Gender (Please tick ✓ the appropriate)

Male	<input type="checkbox"/>	Female	<input type="checkbox"/>
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3. (i) Whether SC/ST/OBC* : _____ (ii) Whether Physically handicapped: Yes/No*

4. Nationality : _____

5. Father's/Husband's name: _____

6. Full address with Pin Code : _____
(a copy of self-attested documentary proof should be enclosed) _____ Pin _____

7. Contact Details : (i) Cellphone/landline/Fax No. _____ (ii) Email ID: _____

8. Category (Please tick ✓ the appropriate)

Whether from North Eastern States	Whether belongs to any tribal community	General (other than from North Eastern States & tribal community)	<input type="checkbox"/>
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9. Aadhaar No.[Mandatory] : _____ (a self-attested copy should be attached)

10. (i) Marital Status: Married/Unmarried* (ii) Name of Spouse: _____

(iii) Aadhaar No. of spouse : _____

11. (i) Date of Birth in Christian era : _____ (ii) Age as on 1.1.2017: _____ Years _____ Month(s) _____ Days

12. Educational qualification(s) of beneficiary: _____
(copy of proof to be attached)

13. (a) Present occupation of beneficiary : _____

(b) Employment and income details of spouse : _____

(c) Annual personal income of the beneficiary (including income of the spouse) from all sources: _____
(Original copy of income certificate in the prescribed format [(Annexure-II(A))] issued by Competent Authority of the State/UTs concerned should be enclosed)

14. Number of persons wholly dependent on the beneficiary : _____

Name	Age	Relationship	Occupation & Income

15. Details of immovable property, if any, in the name of beneficiary or the dependent member : _____

16. Particulars of contributions made in the field of Culture: _____

17. Particulars of awards, recognition, or distinction received from Govt. or any prominent Literary or Arts Society (Copy of relevant certificates should be furnished): _____

18. (i) Monthly amount of Pension getting from Ministry of Culture, Government of India : Rupees _____
(ii) Date since when pension is getting: _____ [Copy of letter of Ministry of Culture vide which pension was sanctioned to the initial beneficiary should be enclosed mandatorily]
19. Indicate Annuity number allotted by Life Insurance Insurance Corporation of India (LIC) for disbursal of pension : _____
20. Indicate Bank Accounts details in which pension amount is getting :
(i) Bank Account No. _____
(ii) Bank Name: _____ (iii) Bank Branch: _____
(iv) IFS Code: _____ (v) MICR Code: _____
[A duly filled-in and signed prescribed Bank Authorization letter (Annexure-IV) which is verified & signed by the Manager of the concerned Bank should be enclosed (in original)].
21. Whether the beneficiary is in receipt of any other grant or award of pension from Govt. of India/State Govt. and if so, the details of amount etc.: _____
22. (i) Whether Income Tax Payer : Yes/No* (ii) Permanent Account Number (PAN): _____
23. I solemnly affirm that:-
(i) I am a destitute artiste and have meager or no source of income of my own or family or support from family members or from other source. I do not have entire family income of Rs.4,000/- (Rupees four thousand only) per month or more.
(ii) My age as on 01/01/2017 is _____ years.
(iii) I declare that the above information in respect of me is true and correct to the best of my knowledge and belief and I undertake to abide by the Rules of Ministry of Culture and provisions of 'Artistes Pension Scheme and Welfare Fund'. Any false information/suppression of fact would render me liable for discontinuation of my pension along with appropriate penal action.
(iv) I have no objection to link my Aadhaar No. with Direct Benefit Transfer(DBT) system and sharing of its details with Bank/Govt. Departments in this regard.
(v) If I do not furnish Jeevan Pramaan (computer generated digital life certificate) or conventional Life Certificate (Annexure-III) once in twelve months, Government has the authority to stop my pension and get back pension amount, if already deposited in my account.

Place: _____

Date: _____

(Signature or Left hand thumb impression of the existing beneficiary)

(*strike out which is not applicable)

Note: 1. All entries in the proforma should be legible and filled clearly. Incomplete proforma shall not be considered.

2. All the certificates mentioned in the proforma should be enclosed.

INCOME CERTIFICATE

Sl. No. /Memo No.: _____

Date: _____

This is to certify that entire family income of Shri/Smt. _____,
S/o, D/o, W/o _____, R/o _____
_____ is Rs. _____ (Rupees _____) per annum.
His/her present occupation is _____. He/She has no other
occupation and income and there is no other earning member in his/her family.

Place:

Date:

Signature with seal and full Address of the
Competent issuing Authority

Note: The Competent issuing Authority for Income Certificate in various States/Union Territories are given in Annexure-II(B).

INCOME CERTIFICATE ISSUING AUTHORITY IN VARIOUS STATES/UNION TERRITORIES

Sl. No.	State/Union Territory	Income Certificate Issuing Authority
1.	Andaman & Nicobar	Tahsildar
2.	Andhra Pradesh	Tahsildar
3.	Arunachal Pradesh	District Magistrate & Collector
4.	Assam	Revenue Circle Officers
5.	Bihar	Circle Officer of Circle Office
6.	Chandigarh	Sub Divisional Magistrates
7.	Chattisgarh	Naib Tahsildar
8.	Daman & Diu & Dadra & Nagar Haveli	Mamlatdar, Daman and Mamlatdar, Diu
9.	Delhi	SDM of Govt. of NCT of Delhi
10.	Goa	Mamlatdar of all Talukas
11.	Gujarat	District Collector/Deputy Collector/Asst. Collector/Prant Officer/Mamlatdar
12.	Haryana	CRO (Tehsildar/Naib Tehsildar concerned)
13.	Himachal Pradesh	Tehsildar of Revenue Department
14.	Jammu & Kashmir	Sub- Divisional Magistrate (not below the rank of Tehsildar)
15.	Jharkhand	Sub-Divisional Officer in each District
16.	Karnataka	Tahsildar
17.	Kerala	Village Officer
18.	Lakshadweep	Deputy Collectors in Agatti and Minicoy and SDOs in the remaining Islands
19.	Madhya Pradesh	Tahsildars/Naib Tahsildars
20.	Maharashtra	Tahsildar
21.	Manipur	District Authorities i/c DC/ADC/SDO (not below the rank of SDO/SDM)
22.	Meghalaya	Employer in case of Govt. employee and by the MP/MLA/DC/SDO Civil in case of others.
23.	Mizoram	District Magistrate or any other Officer authorized by District Magistrate
24.	Nagaland	Dy. Commissioners, Addl. Dy. Commissioners and Sub- Divisional Officers (C)
25.	Odisha	Revenue Officers
26.	Punjab	CRO (Tehsildar/Naib Tehsildar concerned)
27.	Pondicherry	Tahsildar, Deputy Tahsildar
28.	Rajasthan	Tahsildar
29.	Sikkim	Special Executive Magistrate (Block Development officers, Rural Management & Development Deptt.)
30.	Tamil Nadu	Zonal Deputy Tahsildar
31.	Tripura	Deputy Commissioner of respective Districts
32.	Uttar Pradesh	Tahsildar
33.	Uttarakhand	Tahsildar/SDM/City Magistrate
34.	West Bengal	<p>1 Dist. Magistrate or Addl. Dist. Magistrate - District Level</p> <p>2 Sub-Divisional Officer of the concerned- Sub-Divisional Level</p> <p>3 Block Development Officer of the concerned Blocks- Block Level</p> <p>4 The Collector, Kolkata - Within the area of Kolkata Municipal Corpn.</p> <p>5 The Collector, Kolkata - Students residing within civil Jurisdiction of Hon'ble High Court, Kolkata</p> <p>6 Other areas covered in Kolkata Police are concerned i.e. areas over which Collector, Kolkata does not exercise jurisdiction- Concerned District Magistrate or any other Officer authorized by the District Magistrate of the respective districts i.e. South 24 Paraganas and North 24 Paraganas.</p>

* In the remaining States/Union Territories, the Income Certificate Issuing authority/ies are yet to be designated.

LIFE CERTIFICATE**(To be submitted by approved beneficiary/pensioner under Artistes Pension Scheme & Welfare Fund once a year)**

Certified that I have seen Shri/Smt./Ms. _____

holder of Annuity No. (allotted by LIC of India) _____ and that he/she is alive on this date.

1. Present address of the approved beneficiary/pensioner:
2. Telephone/Mobile number (if any):
3. E-mail address (if any):
4. Aadhaar number :

(Signature or Left hand thumb impression
of the existing beneficiary/pensioner)

(Signature of Authorised Officer# for issuing life certificate)

Name:

Place :

Date :

Designation:

Seal

#Life Certificate to be signed by any person specified hereunder:-

- (i) A person exercising the powers of a Magistrate under the Criminal Procedure Code;
- (ii) A Registrar or Sub-Registrar appointed under Indian Registration Act;
- (iii) A Gazetted Government servant;
- (iv) A Police Officer not below the rank of Sub-Inspector in-charge of a Police Station;
- (v) A Postmaster, a departmental Sub-Postmaster or an Inspector of Post Offices;
- (vi) A Class I officer of the Reserve Bank of India, an officer (including Grade II officer) of the State Bank of India or of its subsidiary;
- (vii) A pensioned officer who, before retirement, exercised the powers of a magistrate;
- (viii) A justice of Peace;
- (ix) A Block Development Officer, Munsif, Tehsildar or Naib Tehsildar;
- (x) A Head of Village Panchayat, Gram Panchayat, Gaon Panchayat or an Executive Committee of a Village;
- (xi) A Member of Parliament, of State Legislature or of Legislatures of Union Territories Governments/Administrations
- (xii) Treasury officer

BANK AUTHORIZATION LETTER

(I _____) would like to receive the financial assistance disbursed by the Ministry of Culture to me electronically to my bank account, details of which are given below:

Payee's Particulars	Details
Name of payee as in Bank Account	
Address	
District & Pin Code	
State	
PAN Number	
Telephone Number with STD code	
Mobile No.	
E-mail Address	
Bank Details	
Name of the Bank	
Bank Branch (Complete address & Telephone Number)	
Bank Account Number	
Account Type	
Mode of Electronic Transfer available ECS/RTGS/NEFT	
IFSC Code	
MICR Code	
Whether account has been seeded with Aadhaar Number	

Signature_____

Name of Individual _____

Account number and IFSC/MICR Codes have been verified by me and are correctly recorded above.

Manager*

(Bank branch maintaining the Account)

* (to be signed by the Manager of the Bank in blue ink)

(Seal)