

Dear

I am pleased to inform you that you have been selected for the award of Scholarship for a period of two years with effect from 01/09/2011. The value of the Scholarship is Rs. 5000/- per month. The period of scholarship will be limited to two years from 01.09.2011.

2. In accordance with the terms and conditions of the Scholarship, you are required to undertake advance training in the area chosen by you. The components of the training and the Guru/Institute from whom this training is to be obtained shall be as per the details provided by you in your application form and discussions during the performance test/interview. You shall promptly intimate and seek prior approval of any change in the course content or the Guru/Institute.

3. You shall submit six- monthly progress reports as per the enclosed proforma, wherein your Guru/Institute is required to certify your progress. The progress reports should be sent well in time as per the Report Schedule attached along with this letter.

4. These six-monthly progress reports should contain information about your performance and also the evidence of your work which may be in the form of

- (a) Photographs;
- (b) Press reviews; and/or
- (c) Audio/Video Cassettes, CDs etc

5. It may please be noted that the Government of India reserves the right to discontinue this award of the scholarship at any time if after review, enquires, etc. this Ministry comes to the conclusion that you have either abandoned the training or are not pursuing the work seriously. You will also have to present yourself before the Expert Committee appointed by this Ministry for the evaluation of the training undertaken by you.

6. Please acknowledge the receipt of this letter indicating your acceptance. You will receive the 1st instalment in advance, the 2<sup>nd</sup> 3<sup>rd</sup> and 4<sup>th</sup> instalments, will be released after the receipt of the six monthly reports as per Report Schedule.

7. Original award letter duly signed by the Director, Ministry of Culture has been sent to you by speed post at your postal address mentioned in your online application.

8. I take this opportunity to congratulate you and wish you all the best. For any queries, please contact S & F Section on Tel. No. 011-23389608, E-Mail: scholar-culture@nic.in

Address for correspondence:

***Under Secretary (S&F),  
Ministry of Culture,  
2<sup>nd</sup> Floor (Back Side), NAI Annexe Building,  
Janapath, New Delhi-110001***

Yours sincerely

S/d

(ANITA SINHA)

**Progress report (six monthly)**

From \_\_\_\_\_ to \_\_\_\_\_

Scholarship to Young artiste in different cultural fields

(w.e.f. 01.09.2011 to 31.08.2013)

1. Name and address of the scholar :
2. File No. assigned to him/he :
3. Field/Sub-field of training
4. Details of training imparted during proficiency and progress attained in the last six months with remarks on Respect of items of training :
5. Description of training to be imparted during the next six months :
6. Whether the scholar's overall progress is out-standing/very good/fair/satisfactory unsatisfactory (Delete whichever is not Applicable) :
7. Details of his/her absence, if any, from the training :
8. Whether he/she undertook the training devoting his/her full time :

(Signature of the Supervisor)  
Head of the Institution

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date:  
Place:  
Office Seal:

### **SCHEDULE FOR SUBMISSION OF SCHOLARSHIP PROGRESS REPORT 2011-13**

Period covering the 6 <sup>th</sup> monthly progress Report	Dates by which the 6 <sup>th</sup> monthly Progress Report should reach the Department of Culture
1 <sup>st</sup> September, 2011 to 28 <sup>th</sup> February, 2012	10 <sup>th</sup> March, 2012
1 <sup>st</sup> March, 2012 to 31 <sup>st</sup> August, 2012	10 <sup>th</sup> September, 2012
1 <sup>st</sup> September, 2012 to 28 <sup>th</sup> February, 2013	10 <sup>th</sup> March, 2013
1 <sup>st</sup> March, 2013 to 31 <sup>st</sup> August, 2013	10 <sup>th</sup> September, 2013

Notes:

- (1) It may please be ensured that the Progress Report reach the Ministry of Culture strictly as per the Schedule as indicated in the above Table so that the amount of Scholarship can be released timely. Payment of Scholarship to the awardees will be made only after the 6-monthly Progress Report is received will in time and found satisfactory. In case the Progress Report is received after the export of the due date, the Scholarship amount will be released along with the next installment. In any case, if the Progress Report is not received by the 20<sup>th</sup> of the month in which it has become due, it will be presumed that the defaulting artistes' has abandoned the training and his/her Scholarship will stand cancelled without any notice.
2. All the papers/photographs etc., contained in the Progress Report should not be sent loose but tightly tagged or stitched.
3. Front page of the Report should clearly indicate the field of the Scholarship, period of the Report, name and address of the awardees, and the relevant **FILE NUMBER**.
4. Without the prior approval of this Ministry, the candidates will not change the Guru/Institute whose consent they have already given to this Department.
5. Reports should be sent to this Department preferable by the REGISTERED POST and in no case it should be handed over or left over at the Reception. These Reports should be sent to either **UNDER SECRETARY(S&F) OR SECTION OFFICER(S&F), S&F SECTION, IIND FLOOR (BACK SIDE), NAI BUILDING, JANPATH, NEW DELHI-110001**.

## **“BANK AUTHORIZATION LETTER”**

I, \_\_\_\_\_ (Name of the Scholar) would like to receive the sums disbursed by the Ministry of Culture to me electronically into my Bank Account; detailed below:-

<b>Payee's Particulars</b>	
Name of payee as in Bank Account	
Address	
District	
Pin Code	
State	
Telephone Number with STD code	
Fax No. (if any)	
E-mail Address	
<b>Bank Details</b>	
Name of the Bank	
Bank Branch (full address & Telephone Number)	
Bank Account Number	
Account Type	
Mode of Electronic Transfer available	
IFSC Code	
MICR Code	

Account number and IFSC/MICR Codes have been verified by me and are correctly recorded above.

Sd-\*

Signature \_\_\_\_\_

Manager

Name of the Scholar \_\_\_\_\_

(Bank branch maintaining the Account)

(Seal)

Scholarship File No. \_\_\_\_\_

\*(To be signed by the Manager of the Bank)

