

## Memorandum of Understanding for the Financial Year 2017-18

Memorandum of Understanding (MoU) between Ministry of Culture (MoC), Shastri Bhawan, New Delhi & the Lalit Kala Akademi (LKA) for the financial year 2017-18.

1. The agreement made this \_\_\_\_\_ day of \_\_\_\_\_ 2017 between the MoC, as the first party and Lalit Kala Akademi, New Delhi an organization under the Ministry of Culture, hereinafter called the second party.
2. Whereas the mandate of the Ministry of Culture is to preserve and promote all forms of art and culture and is responsible for formulation of policies of the Government in relation to Indian Art, Culture and Heritage and also for the execution, monitoring and review of those policies and whereas the Lalit Kala Akademi has the mandate/objects as indicated under Clause-3 of its Memorandum of Association.

### Purpose of the MOU

To achieve the organisational goals by optimum use of the funds available and proper functioning of the organization so as to complete the output targets.

To achieve this, the following deliverables are required:

#### 1. Budget Accounts

- i) Budgetary outlay for the year 2017-18 amounting to Rs. 2898.00 lakhs is being proposed for LKA for carrying out organizational work. While incurring the expenditure, requisite approval of concerned GC/EB/FC or MoC as the case may be, will have to be obtained before executing the work.
- ii) LKA shall submit the Annual Report and Audited Account for the year 2016-17 to the Ministry of Culture by 30<sup>th</sup> June 2017.

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- iii) The CAG audit, if required to be done for the year 2016-17 shall be completed by September 2017.
- iv) Provisional utilization certificate shall be submitted to the Ministry by July 2017 and final utilization certificate by November 2017 for the financial year 2016-17. Further, for the financial year 2017-18 monthly provisional certificate has to be submitted before seeking the next month grants.
- v) All pending CAG audit paras and internal audit paras shall be disposed of by December 2017.
- vi) Inputs for preparation of EFC/SFC in accordance with the extant guidelines/instructions of Ministry of Finance shall be submitted as per directives of MoC.
- vii) Monthly report in respect of financial and physical achievement in prescribed format as Annexure – I shall be submitted to Ministry of Culture by 1<sup>st</sup> week of the month in which it becomes due. Any other periodic report asked by the Ministry shall also be submitted within the stipulated time.
- viii) Governing Body of LKA shall review user charges/source of internal revenue generation at least once in a year; and this exercise should preferably be completed by the month of September every year.
- ix) LKA shall maintain data-base relating to grants, income, expenditure, investment, assets and employee strength etc. in the format prescribed by the Government.
- x) LKA shall designate an appropriate level officer to render financial advice whose concurrence should be obtained for sanction and incurring of expenditure.

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- xi) Administrative Division in the Ministry may put up in place a system of external or internal peer review of the LKA every three year or five year depending on the size of LKA, in terms of GFR 229(ix), and further release of grant to LKA shall depend on the outcome of such review.
- xii) Performance parameters, output targets in term of details of program of work and qualitative improvement in output, along with commensurate input requirements should clearly be spelled out in the MoU. Further, the output targets, given in measurable units of performance should form the basis of budgetary support extended to the LKA. The roadmap for improved performance with clear milestones should form part of the MoU.
- xiii) LKA shall account for revenue and capital expenditure separately. LKA shall maintain and present their annual accounts/final accounts in the standard prescribed format by the Government.
- xiv) While seeking grants from the Ministry, LKA shall provide the information in the prescribed format by the IFD and the Administrative Division shall process the proposal on quarterly basis indicating the month-wise proposed release amount during the quarter. However, the Administrative Division will release the concurred amount on monthly basis.
- xv) All interests or other earnings against the GIA or advances (released to LKA) shall be mandatorily remitted to CFI, immediately after finalization of the accounts. Such advances shall not be allowed to be adjusted against future release.
- xvi) LKA should take advantage of the pension or gratuity schemes or group insurance schemes or house building loan schemes or vehicle loan schemes etc. available in the marker for employees instead of undertaking liability own their own or Govt. account.

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- xvii) LKA shall adhere to the time schedule prescribed under Rule 237 of GFR 2017 for submission of annual accounts and annual report.
- xviii) LKA shall submit UC in the prescribed format along with the reports regarding performance/targets achieved, outcome, etc. in accordance with new UC format (GFR 12-A). The UC shall disclose separately the annual expenditure incurred and the funds given to suppliers of stores and assets, to construction agencies, to staff for (HBA and purchase of conveyance) which do not constitute expenditure at that stage but have been met out of Grants and are pending adjustments. These shall be treated as unutilized grant allowed to be carried forward.
- xix) The Administrative Division shall encourage LKA to maximize internal resources and eventually attain self-sufficiency. To achieve this, administrative division may assign the target of internal revenue generation at least 30% of the total budget of the LKA, and accordingly the physical and financial targets may be given to the LKA.
- xx) The actual expenditure by LKA on the activities shall be subject to the availability of fund. While incurring the expenditure, LKA shall adhere to the GFRs provisions besides other instructions of the Govt. issued from time to time.

## **2. Human Resource**

- i) LKA shall review/frame its Human Resources Policy and modify the same, if required with the approval of Competent Authority by December, 2017.
- ii) The LKA will initiate necessary time bound action well in advance to fill up the vacant posts following the prescribed rules.
- iii) All DPC's will be conducted by the LKA within the stipulated time frame following the prescribed rules.

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- iv) All pending vigilance cases shall be disposed off within the stipulated time following the prescribed rules by LKA.
- v) Training policy for the staff will be worked out and submitted to the Ministry of Culture by LKA. Training of the staff of the organization will be ensured as per the Staff Training Policy. For this purpose, a training calendar be designed in the beginning of the year. The Akademi will assess needs for skill development and create tailored training modules.
- vi) Verification of appointments made during the last 5-10 years has to be carried out by the LKA. This process has to be completed by LKA by November 2017.

### 3. Legal Matters

- i) Memorandum of Association shall be amended on the line of the High Powered Committee's (HPC's) recommendations agreed to by the Ministry, with the approval of the Competent Authority. This process will be completed by October 2017.
- ii) Bye-laws of the organization shall be framed/reviewed and made requisite amendments as per the prescribed guidelines will be made by November 2017 with the approval of the Competent Authority.
- iii) Recruitment Rules in respect of all the posts will be framed/reviewed as per the laid down guidelines and prescribed procedures. LKA will complete this process by May 2017.
- iv) LKA shall ensure timely monitoring of the court cases. All the court cases with their status will also be updated on the website of Legal Information Management & Briefing System (LIMBS) by June 2017. The information will be kept up to date.

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- v) The Organization will utilize the online Court case monitoring software developed by NIC for regularly monitoring its ongoing Court cases during the year.
- vi) The LKA will take action for implementing the recommendations of the High Powered Committee which has been accepted by the Ministry of Culture.

#### 4. Parliament Matters

- i) Audited Accounts and Annual Report will be placed before the Parliament on time. The report shall be sent by the LKA to MoC before end of December 2017.
- ii) Fulfilment of all pending Parliamentary Assurances will be ensured within the stipulated time frame.
- iii) Legislative matters, if any, will be taken up for approval of Parliament within the stipulated time frame.
- iv) Recommendations/suggestions of the Parliamentary Standing Committee (PSC) and such other Parliamentary Committees, if any, will be implemented from time to time with the approval of the appropriate authorities of the Akademi.

#### 5. General

- i) Mandatory meetings of all the Committees/Sub-Committees will be convened and conducted on time as per rules.
- ii) The Performance Audit/Peer Review shall be carried out as per GFR provisions contained in chapter 9 rule 208 (v). Every two years a Performance Audit should be done by reputed institutions

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of the activities of the Akademi. For maintaining quality in academic work, an appropriate peer review system may be put in place. The Akademi will need to display its capacity for self-introspection, if it is to remain truly independent.

- iii) LKA will take action for implementation of the actionable points as indicated at Annexure-II (copy enclosed based on the recommendations of the Committee constituted for the performance audit for the year 2016-17.
- iv) LKA shall furnish/file mandatory returns/report by August 2017. Akademi shall also provide the report/returns as and when asked by the Ministry.
- v) LKA shall ensure timely disposal of RTI application and appeal. Akademi shall also furnish/upload certificate/report on RTI portal as per the extant guidelines.
- vi) For disposal of Public Grievances/complaints, LKA shall ensure that an effective grievance redressal mechanism is in place to ensure timely disposal of public grievances/complaints received through PG Portal or any other sources.
- vii) The LKA website shall be updated, reviewed and revamped from time to time as per the Government guidelines. MoA, Rules and Regulations, Service bye-laws and Recruitment Rules and amendments thereof of the Organization will be uploaded on the website of the Organization.
- viii) Akademi shall ensure the inputs for Cabinet Memos within the prescribed time frame.
- ix) Akademi shall ensure compliance with the Rajbhasha Policy as per directives received from Ministry of Home Affairs.

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- x) Akademi shall implement New Pension Scheme (NPS) as per the norms of the NPS.
- xi) Swachh Bharat Campaign/Programmes as well as cleanliness drive shall be taken up by the Akademi and instruction/directions given by the Ministry in this regard shall be followed.
- xii) Akademi will implement the following e-services:
  - a) Akademi will create online system for application and utilization certificates.
  - b) The Akademi shall create online system of Accounting by December 2017.
  - c) The organization will be active on the MyGov platform for inviting suggestions, ideas regarding its activities during the year.
- xiii) Impact Assessment to be enhanced by including schools and college for its activities, with at least 2 schools visits to the Akademi's galleries. Increase in the library readership through film shows and talks.
- xiv) Governing Body of the organisation shall review user charges/sources of internal revenue generation at least once a year and inform the administrative Ministry. This exercise should preferably be completed before the formulation of Union Annual Budget.
- xv) Organisation should designate an officer of appropriate level to render financial advice whose concurrence should be obtained for sanction and incurring of expenditure. The Financial limits up to which such concurrence is mandatory may be drawn up by the organisation. The Chief Executive officer of the organisation will

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be responsible for overall financial management of the organisation.

- xvi) Public Financial Management System (PFMS) has to be put in use by the organisation.

6. Specific Issues related to Organization

- i) Timely conduct of the monthly activities to achieve monthly targets as indicated in the Annexure-I (enclosed) for the year 2017-18 shall be ensure. The cost/expenditure shown in the Annexure-I of the MoU has been estimated on the basis of average expenditure incurred in the past years. Actual - expenditure on each activity shall however be subject to the availability of funds in the allocated budget to the organization and compliance to the GFR provisions besides adherence to the economy measures as issued by Ministry of Finance from time to time. If physical targets are achieved in time, allocation of additional funds could be considered to conduct more activities. Any shortfall in target may attract withdrawal/reduction in the budgetary support.
- ii) Each activity with its physical and financial targets indicated in the Annexure I of the draft MoU may be linked to the concerned object heads of the budgetary outlay for the year 2017-18 so that the physical and financial progress could be monitored with reference to the budgetary allocations under each object head.

  
**Signature**  
(on behalf of Ministry of Culture)

(NT PAITE)  
Dy. Secy (Akad.)

  
**Signature**  
(on behalf of LKA)

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Secretary in Charge  
Laxit Kumar Akundum

Lalit Kala Akademi  
New Delhi

	Activity 1 (Artist in Residency-Lecture and Demonstration of making Art Works)					Activity 2 (Lecture/Seminar/illustrative Interactive talk Show)					Activity 3 (Film Shows)					Activity 4 (Exhibition-By LKA) Print Biennale/Incoming/Outgoing/Curated /Exhibition/Collection					Activity 5 (Exhibition in LKA Gallery)				
	Weight (W) = 0.16					Weight (W) = 0.44					Weight (W) = 0.40					Weight (W) = 5.00					Weight (W) = 4.00				
	Unit Cost (In Rs.) = 1,32,000 (with 1 artist)					Unit Cost (In Rs.) = 47,000 (with 2 speakers)					Unit Cost (In Rs.) = 20,000					Unit Cost (In Rs.) = 6,00,000					Unit Cost (In Rs.) = 0				
	Physical		Financial		Score	Physical		Financial		Score	Physical		Financial		Score	Physical		Financial		Score	Physical		Financial		Score
Month	Target	Achievement	Target	Achievement		Target	Achievement	Target	Achievement		Target	Achievement	Target	Achievement		Target	Achievement	Target	Achievement		Target	Achievement	Target	Achievement	
B1Apr/17			0			1		47000			0		0			1		600000			36		0		
B1May/17	1		132000			2		94000			2		40000			1		600000			26		0		
B1Jun/17	1		132000			2		94000			2		40000			1		600000			6		0		
B1Jul/17	1		132000			2		94000			2		40000			1		600000			15		0		
B1Aug/17	1		132000			2		94000			2		40000			1		600000			26		0		
B1Sep/17	2		264000			2		94000			2		40000			1		600000			31		0		
B1Oct/17	1		132000			2		94000			2		40000			1		600000			29		0		
B1Nov/17	1		132000			2		94000			2		40000			1		600000			36		0		
B1Dec/17	1		132000			2		94000			2		40000			1		600000			34		0		
B1Jan/18	2		264000			2		94000			2		40000			1		600000			36		0		
B1Feb/18	1		132000			2		94000			2		40000			1		600000			29		0		
B1Mar/18	0		0			2		94000			2		40000			2		1200000			30		0		
Total	12		1584000			23		1081000			22		440000			13		7800000			334		0		

Allocation of Budget 2017 - 18

1 Grant in General	Rs. 81700000	(activity no. 1 to 12 and 16 to 18)
2 North East Project/Programmes	Rs. 15000000	(activity no. 13 and 14)
3 Tribal Programme (TSP)	Rs. 5000000	(activity no. 15)
4 Creation of Capital Assets	Rs. 40500000	(activity no 19)
5 Salary & Pension to Staff & Contratual Staff etc.	Rs. 147600000	
Total Budget	Rs. 289800000	



Activity 6 (Camps/Workshop)					Activity 7 (XIIth Triennale India Exhibition)					Activity 8 (LKA Publications)					Activity 9 (Financial Assistance to Art Organisation)					Activity 10 (LKA Scholarship)				
Weight (W) = 4.00					Weight (W) = 6.00					Weight (W) = 8.00					Weight (W) = 20.00					Weight (W) = 4.70				
Unit Cost (In Rs.) = 730610/- (with 10 artists)					Unit Cost (In Rs.) = 26,62,460/- (40 to 50 Country will participate)					Unit Cost (In Rs.) = 272730/-					Unit Cost (In Rs.) = 7500/-					Unit Cost (In Rs.) = 41,666				
Physical		Financial		Score	Physical		Financial		Score	Physical		Financial		Score	Physical		Financial		Score	Physical		Financial		Score
Target	Achievement	Target	Achievement		Target	Achievement	Target	Achievement		Target	Achievement	Target	Achievement		Target (Artists Days)	Achievement	Target	Achievement		Target	Achievement	Target	Achievement	
0		0			0		0			5					100		750000			40		416666		
0		0			0		0								100		750000			40		416666		
0		0			0		266246								0		0			40		416666		
1		730610			0		266246					1363650			100		750000			40		416666		
2		1461220			0		266246								100		750000			40		416666		
4		2922440			0		266246			5					0		0			40		416666		
2		1461220			0		266246								100		750000			40		416666		
2		1461220			0		266246					1363650			0		0			40		416666		
0		0			0		266246								100		750000			40		416666		
4		2922440			0		266246								0		0			40		416666		
2		1461220			0		266246			5					0		0			40		416666		
2		1461220			1		266246					1363650			0		0			40		416674		
19		13881590			1		2662460			15		4090950			600		4500000			480		5000000		

Activity 11 (National Exhibition)					Activity 12 (Interpretation Centre)					Activity 13 (Artist Camp/Workshop North East)					Activity 14 (Art Festival/Art Conclave)-North East				
Weight (W) = 8.00					Weight (W) = 0.30					Weight (W) = 6.00					Weight (W) = 6.00				
Unit Cost (In Rs.) = 8500000/-					Unit Cost (In Rs.) = 20,000 (with approximate 1-2 artists)					Unit Cost (In Rs.) = 650610/- (with 10 artists)					Unit Cost (In Rs.) = 4246950 (with approximate 1-2 artists)				
Physical		Financial		Score	Physical		Financial		Score	Physical		Financial		Score	Physical		Financial		Score
Target	Achievement	Target	Achievement		Target	Achievement	Target	Achievement		Target	Achievement	Target	Achievement		Target	Achievement	Target	Achievement	
		1000000					0			0		0					0		
							0			0		0					0		
							0			0		0					0		
		1168000					0			2		1301220			1		4246950		
							0			2		1301220							
					1		20000			0		0			1		4246950		
1		0					0			2		1301220			0		0		
		400000					0			2		1301220			0		0		
		5000000					0			0		0			0		0		
		932000			1		20000			2		1301220					0		
							0			0		0					0		
							0			0		0					0		
1		8500000			2		40000			10		6506100			2		8493900		

Activity 15 (Tribal Project Programme)					Activity 16 (Programme in Village areas)					Activity 17 (Maintenance of Regional Centres) and Maintenance for Headquarter Gallery					Activity 18 (Renovation work at Regional Centre Studio Headquarter Garhi Studio)					Activity 19 (Creation of Capital Assets)				
Weight (W) = 7.00					Weight (W) = 1.00																			
Unit Cost (In Rs.) = 7,14,285/- (with 10 artists)					Unit Cost (In Rs.) = 40,000/- (with approximate 1-2 artists)					Unit Cost (In Rs.) = 31500000/-					Unit Cost (In Rs.) = 5,00,000/-					Unit Cost (In Rs.) = 4,05,00,000/-				
Physical		Financial		Score	Physical		Financial		Score	Physical		Financial		Score	Physical		Financial		Score	Physical		Financial		Score
Target	Achievement	Target	Achievement		Target	Achievement	Target	Achievement		Target	Achievement	Target	Achievement		Target	Achievement	Target	Achievement		Target	Achievement	Target	Achievement	
2		1428570					0					2625000					0					0		
2		1428570					0					2625000					0					0		
		0					0					2625000					0					10000000		
		0					0					2625000					0					0		
		0					0					2625000					250000					10000000		
0					0		0					2625000					0					0		
					1		40000					2625000					0					500000		
2		1428570			1		40000					2625000					0					0		
1		714290										2625000					250000					10000000		
		0			1		40000					2625000					0					0		
		0					0					2625000					0					10000000		
		0					0					2625000					0					0		
3		5000000			3		120000					31500000			0		500000			0		40500000		



Sum of Physical Target	Sum of Physical Achievement	Sum of Financial Target (A)	Sum of Financial Achievement (B)	Salaries Etc. Budget ( C)	Internal Revenue Generation (D)	Actual Financial Assistance Needed E=(A+C-D)	(DTH Content)					(Village Coverage)			(Viewership/Readership)			Total Weitage  100
							Weight (W) = 7.60					Weight (W) = 1.00			Weight (W) = 5.40			
							Content Creation		Content Broadcasting			Target	Achievement	Score	Target	Achievement	Score	
							Target	Achievement	Target	Achievement	Score							
6180		6867236		22500000	1000000	28367236	50					0			6000			
6174		6086236		12300000	1500000	16886236	50					0			6000			
10052		14173912		12300000	800000	25673912	50					10			10000			
7165		13734342		12300000	1000000	25034342	50					10			7000			
7176		17936352		12300000	900000	29336352	50					10			7000			
10084		11495302		12300000	1500000	22295302	75					10			10000			
10181		8226352		12300000	700000	19826352	70					10			10000			
10089		10168572		12300000	1000000	21468572	70					10			10000			
10181		20888202		12300000	1500000	31688202	75					10			10000			
10091		9521572		12300000	2000000	19821572	75					10			10000			
10077		15635132		12300000	600000	27335132	75					10			10000			
10079		7466790		2100000	500000	9066790	70					10			10000			
107525		142200000		147600000	13000000	276800000	760			0		100			106000			

Lalit Kala Akademi  
New Delhi

Break-up of Unit Cost of various Activities that have been mentioned in the draft MOU of 2017-18 that has submitted by the Lalit Kala Akademi to the Ministry of Culture

Activity 1

Artist in Residency- Lecture and Demonstration of making art works

Unit Cost (In Rs.) – 1,32,000/-  
(With 1 artist for 7 to 10 days)

Sr.No.	Particulars	Approx. Budget (In Rs.)
1.	Honorarium to Artist	40,000
2.	Materials	8,000
3.	Inaugural and valedictory expenditure	8,000
4.	Local Transportation to the invited resident artist/hiring of vehicle for office use	8,000
5.	Boarding and lodging to the resident artist	20,000
6.	Audio-video and still documentation by professionals	10,000
7.	Printing of invitation/postage/Banner	5,000
8.	Working Lunch/Refreshments/Coffee/Tea	6,000
9.	Framing Mounting of works	6,000
10.	Miscellaneous & unforeseen expenditures	1,000
11.	TA DA to Invited Artists	20,000
	<b>Total</b>	<b>1,32,000</b>
	<b>(Rupees One Lakh Thirty Two Thousand Only)</b>	

The Akademi invited one or more artists in the artists residency programme at College of Art and in Art Faculty for share the experience with the students for promotion of art activities like lecture and demonstration programme the expenditure include honorarium, material cost, lodging and boarding and other expenditure.

Activity 2

Lecture/Seminar/Illustrative Interactive Talk Show  
Unit Cost (In Rs.) –Rs. 47,000 /-  
(With 2 speakers)

Sr.No.	Particulars	Approx. Budget (In Rs.)
1.	Honorarium (5,000- 7,000/- to main artist and 5000 to accompanist)	12,000
2.	Travel expense by economy class by air/2 <sup>nd</sup> AC Tier for (for outstation participants)	20,000
3.	Local Hospitality to the participants (Boarding/lodging/and local transportation)	5,000
4.	Hiring of Vehicle	3,000
5.	Printing of invitation card/banner/posters/Advertisement	3,000
6.	Flex standee with backdrop and stage	2,000
7.	Refreshment for invited guests	1,000
8.	Contingent Expenditure	1,000
	<b>Total</b>	<b>47,000</b>
	<b>(Rupees Forty Seven Thousand Only)</b>	

The Akademi invite artists for interactive/talk/slide show in Akademi headquarter, Regional Centres and art faculty for slide show, talk to share the experience with artists, art lovers and student of fine art and upcoming artists. The expenditure honorarium to artists, hiring of projector, TA to experts and contingent expenditure.



Activity 3

Film Shows  
Unit Cost (In Rs.) –Rs. 20,000/-

Sr.No.	Particulars	Approx. Budget (In Rs.)
1.	Honorarium to the expert for delivering a lecture on the show	2,500
2.	Hiring of Projector (if required)	5,000
3.	TA/DA to expert/Officials	5,000
4.	Hiring of vehicle	3,000
5.	Refreshments for the visitors	2,000
6.	Contingent Expenditure	3,000
	Total	20,000
	(Rupees Twenty Thousand Only)	

As a regular programme Akademi regularly organize art film shows at New Deli and Regional Centre including Universities for art promotion activities for upcoming artists students and art lovers. The Expenditure honorarium to expert hiring of projector TA DA to experts and contingent expenditure.

Activity 4

Exhibition Curated/Spl. Exhibition/Outgoing/Incoming/Akademi Collection

Unit Cost (In Rs.) – 6,00,000/-

Sr. No.	Particulars	Approx. Budget (In Rs.)
1	Selection of Artworks, Framing of works and Mounting of Exhibition	1,00,000/-
2	Transportation/Packing of Artworks	1,00,000/-
3	Painting of Pedestal for the show display materials etc.	50,000/-
4*	Honorarium to Curator	1,00,000/-
5	Insurance of Artworks	20,000/-
6	Catalogue of exhibition	1,00,000/-
7	Flex/Publicity of Exhibition	50,000/-
8	Documentation of exhibition	30,000/-
9	Expenditure on Inaugural Function	30,000/-
10	Contingent expenditure	20,000/-
	Total	6,00,000/-
	(Rupees Six Lakh Only)	

The Akademi organize curated/special exhibition and exhibition in abroad under Cultural Exchange Programe every year for promotion of art actives in India and Abroad. This year the Akademi has also purpose to organize International Print Biennale exhibition. The Expenditure framing an mounting, transportation of artwork, honorarium to curator insurance of artworks and printing of catalogues and other contingent expenditure.

### Activity 5

#### Exhibition in Lalit Kala Akademi Gallery

Unit Cost (In Rs.) – 0.00

Under the Art promotions activities Akademi have galleries at New Delhi, Lucknow, Chennai and Bhubaneswar. The gallery allotted to artists/artists group on rental basis for the various exhibitions according to norms of gallery allotment rule. Since the Akademi provide the gallery on rental basis to the artists for solo show Rs. 15000/- per week for seven days, Group show Rs. 25000/- per seven days and for embassy gallery Rs. 55000/-for seven days. The payment received from the artist during the year will go internal revenue of the Akademi.



Activity 6

Camps/Workshops

Unit Cost (In Rs.) – 7,30,610/-

Sr. No.	Particulars	Approx. Budget (In Rs.)
<u>1</u> *	Honorarium @25000/- each to 10 artists	2,50,000/-
2	TA/Local Conveyance	1,50,000/-
3	Local Hospitality (Accommodation & food)	2,00,000/-
4	Material Cost	60,000/-
5	Flex/Publicity	40,000/-
6	Expenditure on Inaugural Function	20,000/-
7	TA to Deputed Staff	7,000/-
8	Contingent Expenditure	3,610/-
	Total	7,30,610/-
	(Rupees Seven Lakh Thirty Thousand Six Hundred Ten Only)	

The Akademi invited ten artists for the camp in which artists executed artworks during the event. The programme organized for promotion of art activities in the different parts of the country the expenditure mainly honorarium to artists local hospitality, material cost and contingent expenditure.

\* Honorarium for Regional Camp/Workshop Rs. 15000/- each artist.

### Activity 7

#### XIIth International Triennale India Exhibition

**Unit Cost I (In Rs.) – 26,62,460/-**

40 to 45 countries will be invited for participation in XIIth Triennale India

The Akademi proposes to organize the XIIth Triennale India in the month of February – March 2018 in which 42 to 45 countries will be invited. The main organizational expenditure are for the visit of Jury members, hotel accommodation to respective countries' artists during the event infrastructure, display, international jury meet, 10 awards to best of the works recommended by International Jury, inaugural and valedictory function, publicity, transportation of works, catalogue etc. The first Triennale was organized by the Akademi in 1968 and the last Triennale India was organized by the Akademi in the year 2005.

The estimated budget required for organizing the XIIth Triennale India Rs. 6.00 crores. For initial stage, the Akademi required Rs. 26,62,460/- for this purpose for initial stage expenditure for organization, visit of Jury, Accommodation, set up of Triennale Cell and other expenditure. The complete proposal will be submitted to the Ministry later on.

Activity 8

Publications

Unit Cost (In Rs.) – Rs. 2,72,730/-

Sr.No.	Particulars	Approx. Budget (In Rs.)
1.	Cost of Printing of Publication & Design	2,39,730
2.	Honorarium to contributors	25,000
3.	Honorarium to guest editors	8,000
	Total	2,72,730/-
	(Two Lakh Seventy Two Thousand Seven Hundred Thirty Only)	

The Akademi decided to printing of contemporary general, book on Rashtrapati Bhawan Collection portfolio bigger and small format newsletter national catalogue Publication Price list in the year 2017-18. The expenditure of printing of publication design charges contributor payment and payment to editor.



Activity 9

Financial Assistance to Art Organisation  
Unit Cost (In Rs.) – 7,500/-

The Lalit Kala Akademi gives financial assistance to art organisation for organizing following promotional programmes: -

- 1. Camp
- 2. Workshop
- 3. Residency Programmes
- 4. Seminars
- 5. Exhibitions
- 6. International art & cultural exchange including solo exhibitions

The Lalit Kala Akademi gives financial assistance to art organisations up to Rs. 5,00,000/- for the mentioned promotional programmes. The amount of Rs. 5,00,000/- could be enhanced up to Rs. 10,00,000/- in exceptional cases & in case of international events it could be higher depending on the total budget, therefore the sanctioned amount by the LKA will not exceed 75% of the total project cost (90% in case of north east art organisation). The Akademi release 15% of the total sanctioned amount as the 1<sup>st</sup> installment to these organisations. The remaining 25% of the sanctioned amount is released by the Akademi as the 2<sup>nd</sup> installment on receipt of the utilization certificate (as per GFR form 19A) duly signed by the Chartered Accountant or Company Secretary, along with the copies of the invitation card, brochure, catalogue, pamphlet, any other literature if published with the logo of the Akademi for the programme for which the financial assistance was given.

Unit cost of this activity is Rs. 7,500 /- per artist per day camp. This amount includes the honorarium that is paid to the artist and also the cost of material that is used for the production of art works as per the details given below.

1) Honorarium to the Artist	Rs. 4,000/- per day per artist
2) Art material cost	Rs. 1,500/- per day per artist
3) Travelling expenses of artist	Rs. 1,500/- per day per artist
4) Boarding and lodging and local hospitality	Rs. 2,000/- per day per artist
5) Inaugural and other contingent expenditure	Rs. 1,000/- per day per artist
Total	----- Rs. 10,000/- per day per artist -----

Share of expenditure borne by the akademi i.e. 75% of Rs. 10,000/- = Rs. 7,500/- per day per artist

### Activity 10

#### Lalit Kala Akademi Scholarship

Unit Cost (In Rs.) – 41,666/-

The Akademi awards Scholarship to maximum 40 young Artist/Scholar every year. The registered Scholars under the scholarship are awarded around Rs. 10,416.65/- per month for a period of 12 months (1 Yr.).

Activity 11

National Exhibition of Art  
Unit Cost (In Rs.) – 85,00,000/-

Sr.No.	Particulars	Approx. Budget (In Rs.)
1.	a) Printing of 5000 NEA Prospectus (Rs. 60,000/-) b) 15 nos Memento (plaques) for awardees (Rs. 1,10,000/-) c) 15 nos certificate for awardees (Rs. 12,000/-) d) Documentation, flex backdrop etc. (Rs. 2,18,000/-)	4,00,000
2.	a) Release of Advertisement all India based newspapers (Hindi/English/Local languages in Newspapers) Rs. 11,00,000/- b) Release of Advertisement Local inauguration(Rs.2,50,000/-)	13,50,000
3.	Printing of 1000 nos National Catalogue	4,00,000
4.	Insurance Coverage of National Exhibition selected works	2,00,000
5.	Award (Cash Money) 15 Awards @ Rs.1,00,000 each	15,00,000
6.	a) Honorarium to Jury for Selection Award Selection Jury for 5 days duration and award Jury for 2 Days duration 8 Members x2x10,000/-(Rs.1,60,000) b) TA/Local Conveyance to Selection/Award Jury Members Approx.8 Jury Members per selection(12,000x8x2=Rs. 192000 c) Local Hospitality to Selection Jury Member for 5 Days duration Rs. 3,000 per day x 8 x5 = 1,20,000 d) Local Conveyance during the selection jury for 5 day period and including arrival + departure. 1600x2x6 = 20,000/- (VAT extra) e) Local Hospitality to 8 member award jury for period of 2 days. 3,000 x 2 x 8 = Rs. 48,000/- say Rs. 50,000/- f) Local Conveyance to award Jury member during the stay 1600 x 2 x 3 days = 10,000/- Approx.	5,50,000
7.	Transportation and work collection and return (approved agency)	22,00,000
	a) TA to 15 National awardees Approx. Rs. 12,000 x 15 = 1,80,000/- b) Local Hospitality to 15 awardees in twin sharing basis 8 rooms for 2 days @ approx. 3000 x 8 x 2 = 48000 say Rs. 50,000/-	2,30,000
8.	Purchase of display items & re-packing material	3,00,000
9.	Cultural Programme	1,70,000
10.	P.R. Agency for the events (if required)	3,00,000
11.	a) White wash /Color for Gallery renovation b) Fabrication of Pedestals and other items as for display purpose	3,00,000 3,00,000
12.	Contingent expenditure (Refreshments for day of inauguration and display time and other contingent's nature etc.)	3,00,000
	Total	85,00,000/-
	(Rupees Eighty Five Lakh only)	



The Objective of the National Exhibition of Art is to present works of art of excellence both in terms of material application and aesthetic appeal. The exhibition will cover a broad range of art works of all mediums like paintings, sculptures, graphics, photographs, drawings, installation and multi-media. A two tier jury system is in place for selecting the exhibits and deciding the awards. The first team of jury members review the entries received in response to the prospectus which are ticked "For Competition" or Not for Competition. The selection is made by the jury only on the basis of the photograph / sketch or layout / plan of the installation received (not returnable with the entry form along with the bio-data of the artists belonging to India. The second team of jury members selects the award winning works from the exhibits selected by the first jury. The second jury has the right to discard the entries selected by the preliminary jury. The expenditure mainly award money TA and local hospitality to the awardee, TA and honorarium to the jury members organizational expenditure of the event, transportation in packing of art object and other contingent expenditure.

Activity 12

Interpretation Centre, Varanasi  
Unit Cost (In Rs.) –20,000/-  
(With approximate 1-2 artists)

(Workshop/Artist-in-Residency in May 2017 and January 2018 with each activity of Rs. 20,000/- each)

Sr.No.	Particulars	Approx. Budget (In Rs.)
1.	Honorarium to Artists/Speakers	2,500
2.	TA/Local Conveyance to participants (2 <sup>nd</sup> A/C Economy Class Air Fare)	10,000
3.	Reimbursement of color charges for painting artists/canvas and other material	1,000
4.	Accommodation/Food for participants	1,500
5.	Contingent Expenditure	5,000
	<b>Total (Rupees Twenty Thousand Only)</b>	<b>20,000</b>

The above expenditure is calculated on the basis of current prices/ tenders available in the Akademi or by taking into account past expenditure incurred for identical events. Therefore, these calculation of unit cost are tentative in nature and the final expenditure may defer at the time of execution of the respective activities/events. The amount mentioned for the travel, boarding, lodging and food expenses is tentative and it may defer depending on the actuals.

The Lalit Kala Akademi will be providing the audio-video documentation of its programmes for the DTH channel. The Lalit Kala Akademi intends to provide high quality contents for the DTH channel and for this the Akademi will be hiring professional photographers for doing the audio-video and still documentation.

Activity 13

Camps/Workshops in North East

Unit Cost (In Rs.) – 6,50,610/-

Sr. No.	Particulars	Approx. Budget (In Rs.)
1 *	Honorarium @25000/- each to 10 artists	2,50,000/-
2	TA/Local Conveyance	1,08,000/-
3	Local Hospitality (Accommodation & food)	1,60,000/-
4	Material Cost	60,000/-
5	Flex/Publicity	40,000/-
6	Expenditure on Inaugural Function	20,000/-
7	TA to Deputed Staff	7000/-
8	Contingent Expenditure	3610/-
	Total	6,50,610/-
	(Rupees Six Lakh Fifty Thousand Six Hundred Ten Only)	

The Akademi invited artists from North-East Region at Northeast region and other parts of the country to share their experience and execute artworks on the theme basis for the Akademi collection for the forthcoming exhibition organized by the Akademi time to time for the promotion of art activities. The expenditure mainly honorarium, TA, local hospitality material cost and other contingent expenditure.

\* Honorarium for Regional Camp Rs. 15,000/- each



Activity 14

Art Festival - North East  
Unit Cost (In Rs.) – 42,46,950/-  
Artists will be invited 45 artists from all over India  
Venue – Venue to be decided  
Duration – 10 Days

Sr.No.	Particulars	Approx. Budget (In Rs.)
1.*	Honorarium to selected artists in approx. 45 artists @ 25,000 each	11,25,000
2.	TA/Local Conveyance to participants (2 <sup>nd</sup> A/C Economy Class Air Fare @ 14,000/- each. X 45 = 6,30,000/-)	6,30,000
3.	Reimbursement of color charges for painting artists estimated artist 30x1000	30,000
4.	Material Blank Canvas/wood sandstone/marble/graphic /paper/ink/cloth/ and other material a) 100 Blank Canvas 3x4 ft approximate @ 2500 each Approx. Rs. 2.50 Lakhs including tax and transportation at the venue. b) Wood Log 50 Pcs.@ Rs. 7,000/- per log including tax and transportation at the venue Rs. 3.50 lakhs c) Marble Stone 50 log @ Rs. 15,000/- per log including tax and transportation at the venue Rs. 7,50,000/-  Average cost for material (13,50,000 / 3) = Rs. 4,50,000/-	5,00,000
5.	Accommodation/Food for participants and officials of the Akademi Food @ 750 x 48 x 10 days approx. including tax Rs 4.05 lakhs  (Accommodation to participants 2500 per room in twin sharing basis x 24 rooms x 10 days = 6,50,000)	10,00,000
6.	a) Flex/Documentation ( Flex Rs. 0.70 lakhs b) Hiring of vehicle Rs. 0.50 Lakhs	1,20,000
7.	Inaugural/valedictory Expenditure hiring of Shamiana, Furniture, Sound System, Stage decoration and Flower bouquet, Advertisement, refreshment to guests on the day of the inauguration/valedictory.	1,11,950
8.	TA/DA to staff of LKA	2,00,000
9.	Packing and transportation for executed work during the event on approved rate Rs. 6.90 Lakhs	4,00,000
10.	Hiring of venue space for art festival.	60,000
11.	Contingent expenditure	70,000
	Total	42,46,950/-
	(Rupees Forty Two Lakh Forty Six Thousand Nine Hundred Fifty Only)	

\* Honorarium for Regional Art Festival/Conclave Rs. 15,000/-

Venue to be decided, for the event the Akademi invited 45 to 50 artist from north-east region and other parts of the country to share their experience in the event when execute the artworks on theme basis for the Akademi collection for forthcoming exhibition organized by the Akademi. The expenditure mainly honorarium, TA material cost accommodation, documentation, inauguration and contingent expenditure.

Activity 15

Tribal Programmes - Camps/Workshops  
(10 artist for 10 days)  
Unit Cost (In Rs.) – 7,14,285/-

Sr. No.	Particulars	Approx. Budget (In Rs.)
1*	Honorarium @25000/- each to 10 artists	2,50,000/-
2	TA/Local Conveyance	1,20,000/-
3	Local Hospitality (Accommodation & food)	1,70,000/-
4	Material Cost	80,000/-
5	Flex/Publicity	40,000/-
6	Expenditure on Inaugural Function	30,000/-
7	Documentation	11,000/-
8	TA to Deputed Staff	9,000/-
9	Contingent Expenditure	4285/-
	Total	7,14,285/-
	(Rupees Seven Lakh Fourteen Thousand Two Hundred Eighty Five Only)	

The Akademi decided to organize various tribal programmes in the year 2017-18 in which artists invited from tribal area and event will be organized in tribal area and other parts of the country for to share their experience in much professional way and execute the artworks on tribal theme base. The expenditure mainly honorarium, TA, Accommodation and food to the artist, material cost publicity documentation and other contingent expenditure.

\* Honorarium for Regional Camp Rs. 15,000/- each

Activity 16

Programme in Village Areas  
(Paper Mache Workshops)  
(2 artists for 2 days)

Unit Cost (In Rs.) – 40,000/-

Sr. No.	Particulars	Approx. Budget (In Rs.)
1	Honorarium @7000/- each for two artists	14,000/-
2	TA/ Local Hospitality (Accommodation & food) /Local Conveyance of artists and officials	12,000/-
3	Material Cost	8,000/-
4	Flex/Documentation	5,500/-
5	Contingent Expenditure	500/-
	Total	40,000/-
	(Rupees Forty Thousand Only)	

The Akademi has decided Paper Mache Workshop in village areas under the event of Swachha Bharat Abhiyan in which one or two artist will invite for two days programme for the villagers to learn the art activities organized by the Akademi. The expenditure mainly honorarium, TA, accommodation and food to the artist, material cost and contingent expenditure.



Activity 17

Maintenance of Regional Centers and Maintenance of Head Quarter Gallery  
Unit Cost (In Rs.) – Rs. 3,15,00,000/-

Sr.No.	Particulars	Approx. Budget (In Rs.)
1.	<b>Headquarter Maintenance and other</b> Electricity Bill, Water Bills, Telephone, House Tax, Security, Postage, Stationary, Repair and maintenance and Contingent Expenditure, Legal fee, joint service, rent of Ravindra Bhavan, Computer/Conveyance/HBA/Fan (Refundable)	1,00,00,000
2.	<b>Regional Centre Chennai</b> Electricity Bill, Water Bills, Telephone, House Tax, Security, Horticulture (Garden), Postage, Stationary, Repair and maintenance and Contingent Expenditure	20,00,000
3.	<b>Regional Centre Lucknow</b> House Tax, Water/Sewer Tax, Telephone, Horticulture (Garden), AMC Civil, AMC Electrical, Postage, Stationery & Painting, Repair & Maintenance, Electricity, Contingent Expenditure, Security	70,00,000
4.	<b>Regional Centre Garhi New Delhi</b> House Tax, Water/Sewer Tax, Telephone, Horticulture (Garden), AMC Civil, AMC Electrical, Postage, Stationery & Painting, Repair & Maintenance, Electricity, Contingent Expenditure, Security	35,00,000
5.	<b>Regional Centre Bhubaneswar</b> House Tax, Water/Sewer Tax, Telephone, Horticulture (Garden), AMC Civil, AMC Electrical, Postage, Stationery & Painting, Repair & Maintenance, Electricity, Contingent Expenditure, Security	15,00,000
6.	<b>Regional Centre Kolkata</b> House Tax, Water/Sewer Tax, Telephone, Horticulture (Garden), AMC Civil, AMC Electrical, Postage, Stationery & Painting, Repair & Maintenance, Electricity, Contingent Expenditure, Security	20,00,000
7.	<b>Maintenance of Gallery New Head Quarter</b> (i) Payment of Electrical Bills/Water Bill 20.00Lakhs (ii) Yearly AMC Payment to CPWD Rs. 25.00Lakhs (iii) Security, Fire AMC, White Wash of Gallery, Replacement/Purchase of Bulb, Maintenance/Repairing of Channels, Flex/Sign Board, Policing of Wooden Floor and Grills, Painting of Pedestals and Minor Repairing Job of Gallery Time to Time 10.00Lakhs	55,00,000
	<b>Total</b>	3,15,00,000/-
( Rupees Three Crores Fifteen Lakh Only)		

Activity 18

Renovation of Lalit Kala Studio Galleries (Deposit Works CPWD/PWD/NBCC and Other Org.)

Unit Cost (In Rs.) – Rs. 2,50,000/-

Sr.No.	Particulars	Approx. Budget (In Rs.)
1.	<b>Regional Centre Chennai</b> (i) Rewiring and replacements of some electrical fittings of the entire building including street light except the sculpture /ceramic/painting workshop (since the existing wiring) Rs. 2.50 Lakhs	2,50,000
2.	<b>Regional Centre Garhi, New Delhi/Shimla</b> Renovation work of Lalit Kala Akademi studio      Rs. 2.50 Lakh	2,50,000
3.	<b>Regional Centre Kolkata</b> Work allotted to CPWD at Centre	-
	<b>Total</b>	5,00,000
	<b>( Rupees Five Lakh Only)</b>	

Activity 19

Creation of Capital Assets  
Unit Cost (In Rs.) – Rs 4,05,00,000/-

Sr. No.	Particulars	Approx. Budget (In Rs.)
1	Regional Centre Kolkata Refrigerator, LED CTV, Split AC, CCTV, Still Rack Second phase Construction of Building	4,05,00,000
	Total	4,05,00,000
	( Rupees Four Crore Five Lakh Only)	