

**MEMORANDUM OF UNDERSTANDING BETWEEN MINISTRY OF CULTURE AND  
MAULANA ABUL KALAM AZAD INSTITUTE OF ASIAN STUDIES (MAKAIAS) FOR  
YEAR 2024-25**

This agreement is entered into on 11.12., 2024 and is between Maulana Abul Kalam Azad Institute of Asian Studies housed at IB 166 Sector-III Salt Lake Kolkata-700 106.

Represented by Dr Sarup Prasad Ghosh in capacity of Director

Hereinafter called MAKAIAS, Kolkata

AND

Ministry of Culture, Government of India

Having its office at Shastri Bhawan, Central Secretariat, New Delhi-110001

Represented by Shri Prem Pal Singh in capacity of Under Secretary, Ministry of Culture

Hereinafter, called MoC

**ROLES AND RESPONSIBILITIES**

Maulana Abul Kalam Azad Institute of Asian Studies

Maulana Abul Kalam Azad Institute of Asian Studies is a central autonomous body under the Ministry of Culture, Government of India. It is a registered society under the Societies Registration Act, 1960 and is fully funded by the Ministry. The Maulana Abul Kalam Azad Institute of Asian Studies is constituted by the MAKAIAS and the Governing Body & Executive Committee is the main decision-making body which is subject to all rules and regulations issued by DoPT/DoE/MoF & MoC.

The objectives of the institution are outlined in the Memorandum of Association and the Rules & Regulation framed there under.

The Maulana Abul Kalam Azad Institute of Asian Studies has the following mandate updated in consonance with the directives of Ministry of Culture, Government of India:

- To administer, manage and maintain MAKAIAS with all its assets and liabilities including RR's, litigation, audits, etc.
- To undertake modernization of the galleries and development of new visitors facilities.
- To undertake educational and outreach activities in India and abroad with emphasis on collaborations.
- To undertake acquisition, maintenance, preservation, display, cataloguing and digitization of antiquities and art objects.
- To organize, undertake, conduct, encourage and promote study and research in the field of museum development.

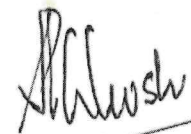


प्रेम पाल सिंह / Prem Pal Singh  
Under Secretary  
संस्कृति मंत्रालय / Ministry of Culture  
भारत सरकार / Govt. of India  
नई दिल्ली / New Delhi

**Ministry of Culture**

The Ministry of Culture has the following mandate:

- To preserve, promote and disseminate knowledge on art and culture
- To undertake maintenance and conservation of heritage sites
- To overlook administration of museums, libraries & archives
- To undertake cultural collaborations



सदस्य / Director  
मौलाना अबुल कलाम आजाद  
एशियाई अध्ययन संस्थान  
Maulana Abul Kalam Azad  
Institute of Asian Studies  
सल्लबेक सिटी, कोलकाता ७०० १०६  
Salt Lake City Kolkata 700 106

- To promote institutional and individual initiatives in the fields of art & culture

## PURPOSE OF THIS MoU

To achieve the organizational goals of the institution by the optimum use of available funds and maintain proper functioning of Maulana Abul Kalam Azad Institute of Asian Studies (MAKAIAS), Kolkata.

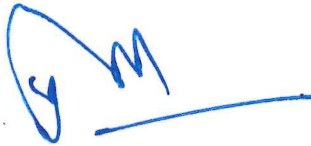
## DELIVERABLES

The budgetary outlay set by MoC for the year 2024-25 amounting to Rs.823.00 lakh (including the anticipated internal receipt of NIL for the Financial Year 2024-25) is allocated to MAKAIAS for carrying out organizational work under the following heads:

(Rs. In lakh)

S. No.	Head of Account	Budget Grant/Allocation	Anticipated Internal Revenue	Total
1	GIA-General	550.00	0	550.00
2	GIA-Salaries	220.00	0	220.00
3	GIA-Creation of Capital Assets	50.00	0	50.00
4	GIA-SAP	3.00	0	3.00
	Total	823.00	0	823.00

1. Activity-wise physical and financial targets have been shown in **Annexure-1** to this Memorandum of Understanding. MAKAIAS agrees to follow these targets while incurring expenditure keeping in account statutory requirements like approvals of GB, FAC, EC of respective zone.
2. Monthly Expenditure Plan (MEP) & Quarterly Expenditure Plan (QEP) on the basis of activities to be carried out have been prepared and defined in **Annexure-2**. MAKAIAS agrees to the adhere to the MEP and QEP while incurring expenditure during 2024-25.
3. A structured framework and a ranking format has been devised to monitor, assess and analyze the outcomes and achievements of the institution (**Annexure 3 & 4**). The framework will enlist the parameters and deliverables of MAKAIAS, specifying the expected tangible results or outputs it is expected to produce and questionnaire to be filled by the institution.



प्रेम पाल सिंह / Prem Pal Singh  
अवर सचिव / Under Secretary  
संस्कृति मंत्रालय / Ministry of Culture  
भारत सरकार / Govt. of India  
नई दिल्ली / New Delhi



निदेशक / Director  
मौलाना अबुल कलाम आजाद  
एशियाई अध्ययन संस्थान  
Maulana Abul Kalam Azad  
Institute of Asian Studies  
सल्लूलेक सिटी, कोलकाता 700 १०१  
Salt Lake City Kolkata 700 101



**MEMORANDUM OF UNDERSTANDING BETWEEN MINISTRY OF CULTURE AND  
MAULANA ABUL KALAM AZAD INSTITUTE OF ASIAN STUDIES FOR THE YEAR  
2024-25**

**Annexure-1**


**Activity-wise Expenditure**

(Rs. in Lakhs)

S.NO	Head wise Expenditue	Opening Balance	Receipts	Expenditure	O E
<b>A</b>	<b>GIA-General</b>				
	<b>Administrative Expenditure</b>				
1	EC/FC/Society Meetings			11.00	
2	Special Committee Meetings (Constituted by the EC)			5.00	
	<b>General Academic Expenditure</b>				
3	Fellowship Programmes [1) Makaias Fellow; 2) Azad Fellow; 3)Hon. Fellow; 4) Visiting Fellow; 5) Research Assistants; 6) Internships 7) Honrary Fellow 8) Sr. Fellow			75	
6	International/National Webinar/Seminar/Symposium/ Workshop/Lecture Series Programmes			150.00	
7	Travel Expenditure for Projects			1.00	
8	Publication: Books			5.00	
9	Publication: News Letter/Occasional Papers			1.00	
	<b>General Establishment Expenditure</b>			-	
12	Azad Bhawan Maintenance, Manpower and Facilities etc.			150.00	
13	Azad Museum Maintenance, Manpower and Facilities etc.			50.00	
14	General Office Maintenance			10.00	
15	Guest House Expenses			0.25	
16	Municipal Taxes			1.25	
17	Professional Charges			1.00	
18	Office Car Hiring and Conveyance Charges			12.00	
19	Travelling expenses for office Staff			7.00	
20	Hospitality Expenses			2.00	
21	Auditors Remuneration			6.00	
22	Miscellaneous Expenses			0.50	
23	Training Programme			5.00	
25	AMC for Computers/Peripherals,Office Equipments, Electrical Equipments, Other Maintenance and Facilities etc.			30.00	
26	AMC for AC's			2.00	
27	Repair/Renovation works of Azad Bahvan/Azad Museum			10.00	
28	Language Programme Mission			5.00	
29	Sundry Expenses (Disposal of Chairman & Director)			5.00	
30	Legal Expenditure			5.00	
	<b>Head Total</b>			<b>550.00</b>	

निदेशक , Director  
 श्रीमान अबुल कलाम आज़ाद  
 फ़िदाय़ी अज़ादना संस्थान  
 Maulana Abul Kalam Azad  
 Institute of Asian Studies  
 कृष्णविक्रम सिटी, कोलकाता 700 १०१  
 २-A Lake City, Kolkata 700 105

<b>B</b>	<b>GIA-Creation of Capital Assets</b>				
31	Library Books			10.00	
32	Library journals			5.00	
33	Procurement of Computers & Laptops & Printers			5.00	
37	Digitisation of manuscripts /preservation of artifacts of Maulana Azad Museum and Office Digitalization			10.00	
38	Conservation of Maulana Azad Collections/Azad Museum Artefacts			10.00	
39	Launching of Web Platform of MAKAIAS			10.00	
	<b>Head Total</b>			<b>50.00</b>	
<b>C</b>	<b>GIA-Salaries</b>				
40	Salaries for Officers/Consultants/Office Staff/Other Employees			174.50	
41	Provident Fund Contribution & Interest			10.00	
42	Death-cum-Retirement Gratuity benefits			7.00	
43	Pension & Leave benefits			10.00	
44	Medical Expenses			10.00	
45	Children Education Allowance			2.00	
46	Leave Travel Expenses			1.00	
47	NPS			5.00	
48	Advances to MAKAIAS Employees as per GoI rules			0.50	
	<b>Head Total</b>			<b>220.00</b>	
<b>D</b>	<b>SAP - General</b>				
49	GIA- Swachhta Action Plan			3.00	
	<b>Head Total</b>			<b>3.00</b>	
	<b>Grand Total</b>			<b>823.00</b>	


  
 निदेशक / Director  
 मलाना अबुल कलाम आज़ाद  
 एशियाई अध्ययन संस्थान  
 Maulana Abul Kalam Azad  
 Institute of Asian Studies  
 जवाहरलाल नेहरू, कोलकाता 700 908  
 20th Lake City Kolkata 700 105

**MEMORANDUM OF UNDERSTANDING BETWEEN MINISTRY OF CULTURE DELHI**  
**AND MAULANA ABUL KALAM AZAD INSTITUTE OF ASIAN STUDIES FOR YEAR**  
**2024-25**

Annexure-2

**Monthly & Quarterly Expenditure Plan:**

Quarter	Month	Monthly Expenditure Plan (Rs. in Lakhs)	Quarterly Expenditure Plan (Rs. in Lakhs)
1 <sup>st</sup>	April 2024	61.00	185.00
	May 2024	61.00	
	June 2024	63.00	
2 <sup>nd</sup>	July 2024	63.50	193.00
	August 2024	64.50	
	September 2024	65.00	
3 <sup>rd</sup>	October 2024	73.00	216.00
	November 2024	70.00	
	December 2024	73.00	
4 <sup>th</sup>	January 2025	87.00	229.00
	February 2025	66.00	
	March 2025	76.00	
	Total		823.00

  
निदेशक / Director  
मौलाना अबुल कलाम आज़ाद  
एशियाई अध्ययन संस्थान  
Maulana Abul Kalam Azad  
Institute of Asian Studies  
एन.ए.ए.सी. रोड, कोलकाता 700 901  
En. A. E. S. Rd. Kolkata 700 901

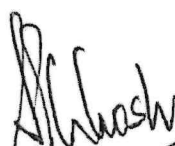


**MEMORANDUM OF UNDERSTANDING BETWEEN MINISTRY OF CULTURE AND  
MAULANA ABUL KALAM AZAD INSTITUTE OF ASIAN STUDIES FOR YEAR 2024-25**

**Annexure-3**

**1. Budget/Accounts**

SL. No.	Parameter	Deliverable (Yes//No)	Remarks (if the answer to deliverables is No)
1	Submission of Monthly / Quarterly Expenditure & Revenue Reports (before 10 <sup>th</sup> of next month)	Yes	
2	Submission of Periodical Report as per the directives of MoC	Yes	
3	Submission of Annual Reports and Audited Accounts for 2023-24 by November, 2024. (Annual Reports & Annual Accounts to be submitted as per the schedule prescribed under Rule 237 of GFR 2017)	Yes	
4	Submission of Utilization certificates (UC): <ul style="list-style-type: none"> <li>Provisional UC, 2023-24 by June 2024</li> <li>Final UC, 2023-2024 by November 2024</li> <li>Monthly Provisional UC for 2024-2025 before releasing the next month's grant</li> </ul> (The UC shall be submitted in the prescribed format along with reports regarding performance/targets achieved, outcomes, etc. in accordance with the format prescribed in GFR 2017 (Form 12-A))	Yes  Yes  Yes	
5	Completion/Settlement of CAG Audit Paras and Internal Audit Paras before September, 2024- Action Taken Report to be submitted monthly. (Financial irregularities pointed out by audit and pursued by MoC should be taken care of and report should be furnished by NCSM before end of first quarter of 2024-25)	Yes	
6	Maintenance of data of grants, income-expenditure, investments, assets, revenue-capital expenditure & employee strength in the prescribed format by the government of India when is it required to be submitted.	Yes	
7	Maintenance and presentation of annual accounts in format prescribed by the Government for autonomous bodies. (Revenue and capital expenditure to be accounted for separately)	Yes	

  
 Director  
 Maulana Abul Kalam Azad  
 Institute of Asian Studies  
 7th Floor, 7th Cross, 7th Cross  
 Kolkatta 700 008

8	Reviewing of user charges/source of internal revenue generation to be completed by September 2024.	Yes	
9	Remittance of the amounts (interests, other earnings against the Grants-in-aids and advances) to the government of India after finalization of accounts.	Yes	

1.1 Attach Notes on Accounts with relevant annexures: Notes on Accounts on the Annual Accounts of Maulana Abul kalam Institute of Asian Studies for the FY 2023-24 is attached herewith as **Annexure - A.**

1.2 Details of Corpus (if any): NIL

1.3 Bank FD's EP/FC/CPF: **Rs. 1,93,11,190/-**

1.4 Was an internal inspection held in 2024-25? If yes, attach action taken report:

1.5 Details of Audit (pending):

S. No	Audit Objection (Para)	Received on	Reply dates				Current Status (Settled/Not settled)
			1.	2.	3.	4.	
1	Irregular appointments – 9 (IIB)	2014-15	09.05.2017				Not settled.
2	Irregular employment of Contractual Staff: Rs.81.14 lakh – 2.1 (IIB)	2016-17	08.12.2022				Not settled.
3	Lack of monitoring in procurement of library resources of Rs.1.01 crore – 2.1 (IIB)	2017-18	08.12.2022				Not settled.
4	Blockade of Fund amounting to Rs.12.34 lakh due to non-assessment for publication – 2.3 (IIB).	2017-18	08.12.2022				Settled.
5	Irregular payment of Rs.3.64 lakh on Swachh Bharat Mission – 2.6 (IIB).	2017-18	08.12.2022				Not settled.
6	Irregularities in conduction of Seminars/Symposiums – 2.7 (IIB)	2017-18	08.12.2022				Not settled.
7	Inadequate Income Tax Compliance – 2.8 (IIB)	2017-18	24.08.2021				Not settled.
8	Irregular award of contract of Rs.1.07 lakh – 2.2 (IIB)	2018-19	02.11.2015				Not settled.
9	Irregular payment to security agency due to consideration of weekly off days – 2.3 (IIB).	2018-19	01.09.2017				Not settled.
10	Short deduction of Income Tax amounting to Rs.1.5 lakhs – 2.4 (IIB)	2018-19					Not settled.
11	Irregularities in purchase of air tickets of Rs.0.47 lakhs – 2.5 (IIB)	2018-19					Settled.
12	Comments on status of research initiated during 2018-19 by internal Junior Research Fellows – 2.5 (IIB).	2019-20					Not settled.

दिदेशक, Director  
 श्रीमान अबुल कालाम आज़ाद  
 विश्वविद्यालय संस्थान  
 Maulana Abul Kalam Azad  
 Institute of Asian Studies  
 एन.ए.ए. रोड, कोयंबटूर ४०० ९०१  
 महाराष्ट्र ४०० १०३



13	Unfruitful expenditure of Rs.90.24 lakhs – 2.1 (IIB)	2020-21	08.12.2022	Not settled.
14	Lack of internal control leads to blockage of fund amounting to Rs.24.65 lakhs – 2.2 (IIB)	2020-21		Not settled.
15	Non adherence to codal provisions during purchases / tenders – 2.2	2021-22		Settled.
16	Obseration on unadjusted advances of Rs.7.86 lakhs – 2.3	2022-23		Settled.
17	Deficiencies in fire fighting management system – 2.4			Not settled.
18	Observation on Cash Book – 2.8	2023-24		Settled.
19	Unfruitful expenditure on external projects of Rs.119.78 lakhs – 2.1	2022-23	08.12.2022	Not settled.
20	Unadjusted advances of Rs.230.11 lakhs – 2.2	2022-23	08.12.2022	Not settled.
21	Non refund of interest earned on grant of Rs.2.92 lakhs – 2.3	2022-23		Not settled.
22	Avoidable expenditure on consumption of electricity amounting to Rs.2.70 lakhs – 2.4	2014-15		Not settled.
23	Observation on training programme – 2.5	2022-23		Not settled.
24	Physical verification- observation thereon library books – 2.6	2021-22		Not settled.
25	Unserviceable fixed asset/store waiting for disposal – 2.7			Not settled.
26	Unadjusted advances of Rs.3.39 lakhs paid to staff – 2.8	2022-23		Not settled.
27	Annual verification of Service Books – 2.9			Settled.

#### 1.6 Details of Revenue: Not Applicable

Month	Tickets	Photography & Camera Charges	Sale of Merchandise & Publications	Booking of auditorium/ Rent	Cafeteria Charges	Others (Please specify)	Total (in lakh)
NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL

#### 2. Human Resources:

S. No	Parameter	Deliverable (Yes/No)	Remarks (if the answer to deliverables is No)
1.1	Review of Recruitment Rules (once in 5 years)- Action Taken Report to be prepared	YES	26 <sup>th</sup> Annual General Meeting of the Society and Recruitment Rules approved.


Director  
 Maulana Abul Kalam Azad  
 Institute of Asian Studies  
 000 900  
 200 100



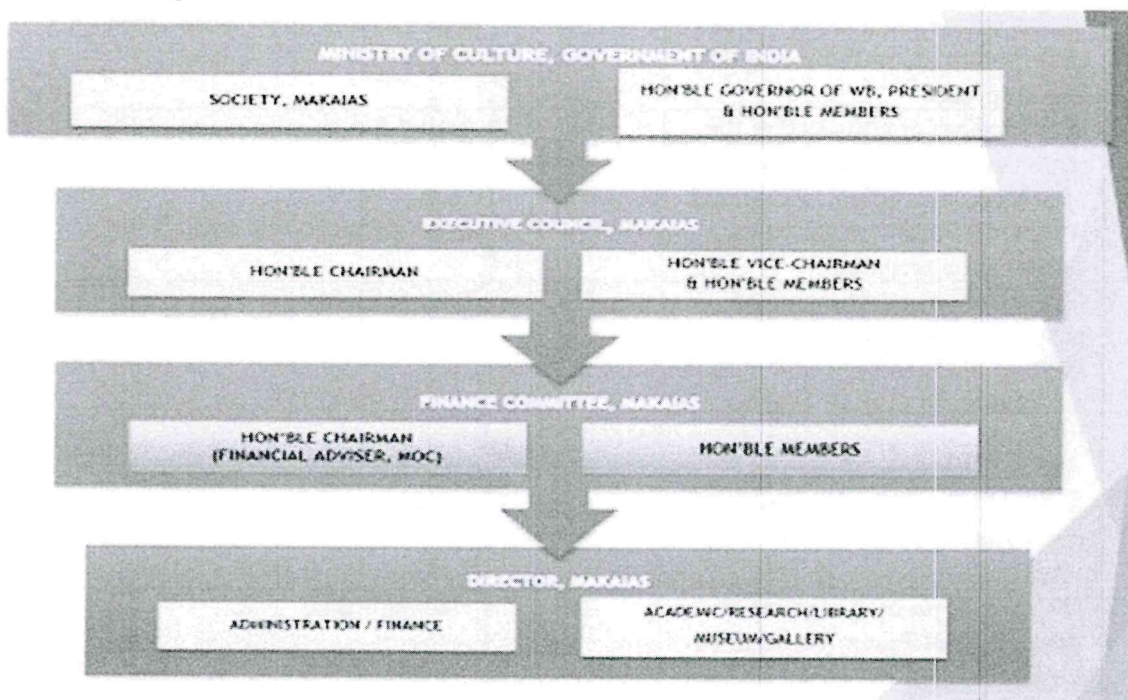
1.2	Identification & abolition of posts vacant for the last 5 years (To be abolished)- Action Taken Report to be prepared	No	No post is lying vacant in (MAKAIAS) for more than 5 years.
1.3	Identification of posts vacant for more than 2 years and submission of proposal for revival of Deemed Abolished Posts-Action Taken Report to be prepared	No	Action has been initiated to fill up the posts that have fallen vacant owing to retirement/resignation/death etc.
1.4	Identification and filling up of posts which are vacant within 2 years or likely to be vacant in the next 6 months- Action Taken Report to be prepared	No	Not applicable.
1.5	All DPCs to be conducted by MAKAIAS within the stipulated time- Action Taken Report to be prepared	Yes	DPC are conducted on regular basis.
1.1	Disposal of pending vigilances cases- Action Taken Report to be prepared	No	Not applicable.
1.2	Submission of Staff Training Policy	Yes	Departmental training is imparted to employees of MAKAIAS on regular basis.
1.3	Designing and submission of Training Calendar by beginning of year	Yes	-
1.4	Verification of Appointments made in the past 5-10 years	Yes	

#### 2.1 Details of employees:

Category	Sanctioned Strength	Working	Vacant Post	Deemed to be Abolished	Abolished	To be reviewed	Reviewed
Group A	2	1	1	NIL	NIL	Not applicable	Not applicable
Group B	2	2	0	NIL	NIL	Not applicable	Not applicable
Group C	10	9	1	NIL	NIL	Not applicable	Not applicable
Group D	0	0	0	-	-	-	-
Total	14	12	2	NIL	NIL	Not applicable	Not applicable

  
 Director  
 Makaias Abdul Kalam Azad  
 Institute of Asian Studies  
 7th Floor, 7th Floor, Kolkata 700 009

2.2 Attach Organisation chart of MAKAIAS :-



2.3 Number of employees under old pension scheme: 7

2.4 Number of employees under new pension scheme: 5

2.5 Details of outsources/contractual staff:

Category	Sanctioned Strength	Working
	NIL	NIL
	NIL	NIL
Total	NIL	NIL

3. Legal Matters

S. No	Parameter	Deliverable (Yes/No)	Remarks (if any)
1.	Preparation of Reservation Roster	No	Will be complied
2.	Formation/review of By-laws for the organization as per the prescribed guidelines by November 2024.	Yes	
3.	Timely monitoring of court cases; all cases with their status to be updated on the website of Legal Information Management & Briefing System. (Maulana Abul Kalam Azad Institute of Asian Studies) shall utilize the online court cases monitoring software developed by NIC for regularly monitoring its ongoing court cases)	YES	

*(Signature)*  
 Director  
 Maulana Abul Kalam Azad  
 Institute of Asian Studies  
 6th Lake City Kolkata 700 102



### 3.1 Details of pending courts cases:

S. No	Case No.	Appellant	Pending at which level (Supreme Court/High Court/Session s Court)	Pending since when	Respondent Name	Name of Lawyer	Current Status	Next date of hearing	Additional info, if any
1	204 of 2024	Dipak Kumar Dutta	High Court	2023	MAKAI AS	Advocate Santanu Singha	Pending	--	--
2	2278 of 2023	MAKAIAS	High Court	2023	Dipak Kumar Dutta & Union of India	Advocate Amit Kumar Roy	Pending	--	--
3	1556 of 2023	Sandip Sarkar (Petitioner)	High Court	2023	Secretary, Ministry of Culture, Government of India & Director, MAKAI AS	Advocate Santanu Singha	Pending	--	--

### 4. Parliament Matters

S. No	Parameter	Deliverable (Yes/No)	Remarks (if any)
1.	Audited Accounts and Annual reports to be placed before parliament on time and to submitted to MoC by November, 2024	Yes	
2.	Parliamentary Assurances, if any, should be fulfilled within the stipulated time. Action Taken Report to be prepared and submitted to MoC on a monthly basis	No pending Assurances	
3.	Implementation of recommendations of the Parliamentary Standing Committee or such other Parliamentary committees.	No such pending Implementation of recommendations	
4.	Legislative matter, if any to be taken up for approval of Parliament within the stipulated time frame.	No	

### 5. General

S. No	Parameter	Deliverable (Yes/No)	Remarks (if any)
1.	Mandatory Meetings of all Committees: <ul style="list-style-type: none"> <li>Society- August, 2024</li> <li>Executive Committee</li> <li>Finance Committee</li> </ul>	<ul style="list-style-type: none"> <li>Yes</li> <li>Yes</li> <li>Yes</li> </ul>	

दिनांक / Date: \_\_\_\_\_  
 मौलाना अबुल कलाम आज़ाद  
 एशियाई अध्ययन संस्थान  
 Maulana Abul Kalam Azad  
 Institute of Asian Studies  
 सत्यमेक सिति, कोलकाता 700 909

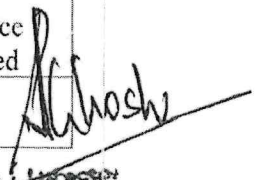
		• Yes	
2.	Carrying out of the Performance Audit as per GFR (Once in 2 years)	Yes	
3.	Furnish/file mandatory reports/returns on time. Submission of Reports/returns to MoC when asked.	Yes	
4.	Disposal of RTIs and Appeals; furnish/upload certificate/report on RTI portal.	Yes	
5.	Disposal of CPGRAMS/Public Grievances/ Complaints (Effective Grievance redressal mechanism to be put in place)	Yes	
6.	Website updation and Maintenance (Including updating MoA rules and Regulations, Service By-Laws, RRs, etc)	Yes	
7.	Compliance of Rajbhasha Policy as per directives of MHA	Yes	
8.	Updation of Social Media Handles on X/Facebook/Instagram/Youtube etc.	Yes	
9.	Implementation of the following e-services: <ul style="list-style-type: none"> <li>• Prepare &amp; upload it's publications on website (free and paid)</li> <li>• Create online system for application and UC</li> <li>• Invite suggestions regarding activities during the year on MyGov platform</li> <li>• Creation of online system/software for Accounting</li> <li>• Creation of e-office facility</li> <li>• Creation of e-hrms facility</li> <li>• Creation of online APAR management system</li> </ul>	No	Necessary action has been taken for implementation.
10.	Preparation of Vision & mission statement of MAKAIAS and to be uploaded on it's website.	Yes	
11.	Taking up of Swachh Bharat Campaign/Programmes and cleanliness drives and as instructed/ directed by MoC	Yes	
12.	Celebration of all events announced by the Govt of India from time to time like vigilance Pledge/Swachhata Pledge/Preamble reading on Constitution day, etc.	Yes	

#### 5.1 Details of Footfall: Website may be consulted

Month	Indian Nationals	Foreign	Students	Total
F.Y. 2023-24	100		400	500

#### 5.2 Details of Collection:

Type of Artefact/ Category	No. of Artefacts	Number on Display	Number Digitised	Number on Jatan	Number for which provenance maintained
CERAMIC OBJECTS	42	42	42	NIL	From the family

  
 Director  
 Maudana Abdul Kalam Azad  
 Institute of Asian Studies  
 1000 901



					members of Maulana Abul Kalam Azad.
GLASS OBJECT	31	31	31	NIL	From the family members of Maulana Abul Kalam Azad.
METAL OBJECT	67	67	67	NIL	From the family members of Maulana Abul Kalam Azad.
MISCELLANEOUS OBJECTS	60	60	60	NIL	From the family members of Maulana Abul Kalam Azad.
WOODEN OBJECTS	44	44	44	NIL	From the family members of Maulana Abul Kalam Azad.
PHOTOGRAPHS	68	68	68	NIL	From the family members of Maulana Abul Kalam Azad, Parliament Archives, ICCR.
PAINTINGS	06	06	06	NIL	From other sources.
GARMENTS	100	02	02	NIL	
Total	418	320	320		

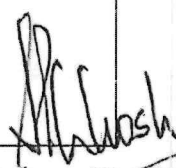
### 5.3 Details of Social media presence:

Platform	Handle	Followers (As on March 31, 2025)	Engagement (Views/likes) (As on March 31, 2025)
Instagram	<a href="https://www.instagram.com/makaiasmoc?igsh=MXFqdjZueHo2ODliNg==">https://www.instagram.com/makaiasmoc?igsh=MXFqdjZueHo2ODliNg==</a>	Above 5000	
Facebook	<a href="https://www.facebook.com/share/L5bEhmgJjUhb6zAB/?mibextid=qi2Omg">https://www.facebook.com/share/L5bEhmgJjUhb6zAB/?mibextid=qi2Omg</a>	Above 5000	
X	<a href="https://x.com/makaiasmoc?t=W_Nj3JrOCxglFVzJI8kSNg&amp;s=09">https://x.com/makaiasmoc?t=W_Nj3JrOCxglFVzJI8kSNg&amp;s=09</a>	Above 5000	
Youtube	<a href="https://youtube.com/@makaiasmoc?si=V00odanK0p8F4dxP">https://youtube.com/@makaiasmoc?si=V00odanK0p8F4dxP</a>	Above 5000	
Own Website	<a href="http://makaias.gov.in/">http://makaias.gov.in/</a>	Above 5000	

दिग्दर्शन / Director  
 मंत्रालय सूचना कलाम आजाद  
 कलाम अभियान संरक्षण  
 Maulana Abul Kalam Azad  
 Institute of Asian Studies  
 कलाम अभियान संरक्षण ७७० ९०९  
 ७७० १०९

6. Programming & Specifics

S. No	Parameter	Deliverable (Yes/No)	Remarks (if any)
1.	Collaboration with International organisation for Exhibitions	No	
2.	Collaboration with India organisations for Exhibitions	No	
3.	Collaboration with International organization for Capacity building & training programmes, seminars & conferences, launches & publications, etc.	Yes	<p>Maulana Abul Kalam Azad Institute of Asian Studies, Kolkata in collaboration with Consulate General of India in Bali and The Institute of Social and Cultural Studies (ISCS) is organizing an international conference entitled "Echoes across the Waves: Revisiting the Intersections of India and Indonesia's shared Cultural Heritage" as a part of commemoration of 75 years of establishment of diplomatic relations between India and Indonesia at Sanur, Bali in Indonesia.</p> <p><b>Signing of Memorandum of Understandings (MoUs):</b></p> <ol style="list-style-type: none"> <li>1 Bilateral Agreement signed between MAKAIAS, Kolkata and Dwijendra University, Denpasar, Bali, Indonesia.</li> <li>2 Bilateral Agreement signed between MAKAIAS, Kolkata and Ikatan Cendekiawan Hindu Indonesia, Denpasar, Bali, Indonesia.</li> <li>3 Bilateral Agreement signed between MAKAIAS, Kolkata and Business Administration Department, Politeknik Negeri Bali, Jimbaran, Bali, Indonesia.</li> </ol> <p>Bilateral Agreement signed between MAKAIAS, Kolkata and Universitas Pendidikan Ganesha, Indonesia.</p>
4.	Collaboration with India organization for Capacity building & training programmes, seminars & conferences, launches & publications, etc.	Yes	

  
 Director, Institute  
 Maulana Abul Kalam Azad  
 Institute of Asian Studies  
 Kolkata



5.	Development of 3+ own Exhibitions	No	
6.	Development of 3+ own Publications	No	
7.	Development of online shop for sale of merchandise, publications, etc.	No	

#### 6.1 Details of Programmes/ events held:

Upcoming important events/Seminars/Workshops/ Recruitment undertaken by the Institute

I During the month of April 2024, MAKAIAS has undertaken to sign Memorandum of Understanding (MoU) with the following Universities/Institutions:

- |   |   |    |                                |
|---|---|----|--------------------------------|
| 1 | Indian Institute of Heritage (IIH), Noida                                 | -- | Completed on 06.02.2024        |
| 2 | Gauhati University, Guwahati  | -- | Completed on 09.04.2024        |
| 3 | Cotton University, Guwahati   | -- | Completed on 18.04.2024        |
| 4 | Guru Ghasidas Vishwavidyalaya (Central University), Bilaspur, Chattisgarh | -- | To be completed on 23.04.2024. |

II Signing of MoUs with other Universities in pipeline:

- 1 Nalanda University, Patna – To be completed before 30th June, 2024.
- 2 Central University of Karnataka, Karnataka -- To be completed before 30th June, 2024.
- 3 Bharatiya Vidya Bhavan, New Delhi -- To be completed before 30th June, 2024.

III Seminars completed in April 2024 till date:

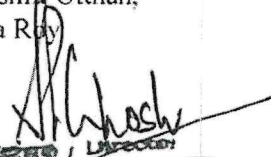
MAKAIAS in collaboration with Centre for Studies in International Relations (CSIR), New Delhi, Niti Anusandhan Prasthistan, Nepal (NeNAP), Nepal Adhyayan Kendra, New Delhi organised a Seminar on the topic, "India-Nepal Relations: Fostering Culture, Connectivity and Commerce" at Prime Ministers Museum & Library (PMML) Seminar Room, Library Building, New Delhi.

Professor Rajiv Nayan, Honourable Member of the Executive Council and Society, MAKIAAS was present at the said Seminar.

Dr. Sarup Prasad Ghosh, Director, MAKAIAS, participated at the above Seminar.

Eminent Bureaucrats, academicians and think tanks from Bharat and Nepal were present at the above Seminar.

IV A Seminar entitled "133rd Birth Anniversary Babasaheb Ambedkar" by Topshili Utthan, South 24 Parganas, West Bengal-743330, held on 28.04.2024 at Dr. Bidhan Chandra Roy Auditorium, Sealdah, Raja Bazar, Kolkata-700009.

  
 Director / Director  
 Makaiya Abud Kalam Azad  
 Institute of Asian Studies  
 6th Floor, Lake City, Kolkata 700 109





4	MAKAIAS Senior Fellows	05 nos. 03 nos.
5	MAKAIAS Fellows	15 nos. 15 nos.
6	Research Assistants	07 nos. 07 nos.
7	Internships	08 nos. 08 nos.

These Fellows will be engaged in the four major Projects as mentioned above.

B MAKAIAS will initiate engagement for the following positions in the first 100 days of Financial Year 2024-25:


- i) Academic (Consultant),
- ii) Museum (Consultant)
- iii) Administrative and Finance (Consultant).

6.2 Were any events organized above 1 crore : No.

6.4 Is any gallery due for renovation? If yes, provide name and details of the existing gallery with report of what renovations have been planned. : **Yes, (Two Galleries of Maulana Abul Kalam Azad Memorabilia Museum). Third Gallery proposed.**

6.5 Does AB plan to develop any new galleries? If yes, provide a vision report of the gallery: MAKAIAS is in process of setting up a new gallery of Maulana Abul Kalam Azad Memorabilia Museum.

6.6 List the new technologies integrated by AB in 2024-25?  
NIL.


  
 निदेशक / Director  
 मल्लभ अबुल कालम आजाद  
 इन्स्टीट्यूट ऑफ एशियन स्टडीज  
 Maulana Abul Kalam Azad  
 Institute of Asian Studies  
 एनएच रोड सिटी, कोलकाता ७०० १०१  
 Salt Lake City Kolkata 700 101

MEMORANDUM OF UNDERSTANDING BETWEEN MINISTRY OF CULTURE AND  
MAULANA ABUL KALAM AZAD INSTITUTE OF ASIAN STUDIES FOR THE YEAR 2024-25

Annexure- 4

General Guidelines to be considered by the MAKAIAS administration:

- MAKAIAS shall take advantage of the pension scheme, gratuity schemes, group insurance schemes, house building load schemes, vehicle loan schemes, etc. available in the market instead of undertaking liabilities on their own or on Governments account.
- MAKAIAS shall explore to maximise internal resources and eventually attain self-sufficiency. MAKAIAS may achieve the target of internal revenue generation of at least 30% of the total budget of the organisation.
- MAKAIAS may put in place a system of external or internal peer review of the organisation every 3/5 years depending on the size and volume of work of the organisation in terms of GFR 229 (ix).
- Roadmap for improved performance /vision statement for the next 5 years outlining performance parameters and output targets.
- While seeking grants from MoC, the organisation shall provide the information in the format devised by IFD and the Administrative Division of MoC. MoC shall process the proposal on quarterly basis indicating the month-wise proposed release amount during the quarter. However, the Administrative Division will release the concurred amount on monthly basis.
- The actual expenditure by MAKAIAS shall be subject to availability of funds. While incurring the expenditure, MAKAIAS shall adhere to the GFR's provisions besides other instruction of the Government issued from time to time.
- New Pension Scheme (if applicable) and related contributions towards any official under scheme shall be carried out on time.
- MAKAIAS shall review/frame it's Human Resources Policy and modify the same, if required with the approval of the Competent Authority by December 2024.
- MAKAIAS will take action for implementing the recommendations of the High-Powered Committee which has been accepted by MoC.
- MAKAIAS shall ensure the inputs for Cabinet Memos within the prescribed time frame.
- MAKAIAS shall be active on social media like Youtube/ Facebook/ X/ Mobile Apps and shall aim to have viewership and audience engagement enhanced. Followers on social media platforms shall be doubled from the present number by December 2024.
- MAKAIAS shall put emphasis on carrying out cultural activities. NCSM shall undertake literary activities especially in collaboration with Government funded education institutions.
- MAKAIAS shall submit quarterly report latest by 15<sup>th</sup> of the month following the quarter end, failing which they will accorded zero marks as per the evaluation format.

  
निदेशक / Director  
मौलाना अबुल कालाम आजाद  
अध्ययन संस्थान  
Maulana Abul Kalam Azad  
Institute of Asian Studies  
कलकत्ता सिटी, कोलकाता ७०० १०१  
Salt Lake City Kolkata 700 101