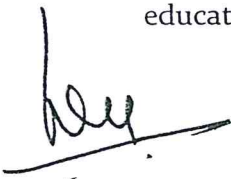
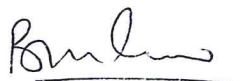


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Memorandum of Understanding between Ministry of Culture, Government of India and National Museum Institute of History of Art, Conservation and Museology, New Delhi for the year 2015-16

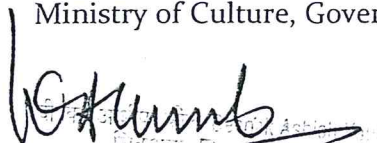
1. This agreement made on 19th March, 2015 between Ministry of Culture, Govt. of India, represented by Director, Museums Division, on the one part and Registrar, National Museum Institute of History of Art, Conservation and Museology (NMI), New Delhi on the other part, lays down the responsibilities, performance indicators and targets duly agreed by both parties, with an objective to achieve organization goals by NMI through optimal use of available funds and to ensure proper functioning of NMI.
2. National Museum Institute of History of Art, Conservation and Museology, Janpath, New Delhi, fully funded by the Ministry of Culture, Government of India, was established in the year 1989. The Institute is registered under the Society Registration Act XXI of 1860. The main objective of National Museum Institute are as follows:-
 - To provide for various courses of study, training and research in different branches of history of art, museology, archaeology, primitive art, archival studies and conservation of cultural property and the like;
 - To provide and offer facilities for fundamental research in art, museology, conservation of cultural property, archaeology and archival studies and like;
 - To establish norms for the advancement and dissemination of knowledge on the aesthetic and scientific aspects of research on the cultural heritage of humankind;
 - To provide and offer facilities for integrated training of teachers, demonstrators and technicians engaged in teaching theoretical and practical courses in primitive, ancient, medieval and modern art, both oriental and occidental, crafts epigraphy, numismatics, archaeology, theoretical and practical museology, archival studies and conservation of antiquarian remains;
 - To collaborate with other national institutions dealing with the cultural property in order to share the material, curatorial/technical expertise and facilities.
 - To interact on a continuing basis at the national level to improve standards of teaching of history of art, conservation and museology, archaeology, archival studies and the like; to give academic guidance and provide leadership, as and when required and to ensure that the resources of the National Museum, Archaeological Survey of India, Anthropological Survey of India, National Gallery of Modern Art, National Archives and other such institutions are also made available to them;
 - To publish such works of the Institute as may have contributed substantially to the fields of specialization;
 - To visualize, plan and prepare educational kits and software for audio-visual education in art and culture for all levels of teaching; and





- To do all such other lawful acts and things as may be necessary for or conducive to furthering the objectives of setting up the Institute as a centre of study and research.
3. National Museum Institute of History of Art, Conservation and Museology, Janpath, New Delhi in consultation with the Ministry of Culture, has identified 3 key objectives that it will need to deliver substantially in next couple of years to improve its status to ensure the furtherance of the objectives of the National Museum Institute of History of Art, Conservation and Museology:-
 - (i) Opening of two new departments
 - (ii) Creation of posts in teaching and non-teaching departments
 - (iii) Starting the work for construction of its permanent campus at NOIDA
 4. **Financial allocation:** Under the annual plan 2015-16, National Museum Institute has been provided a budgetary provision of Rs. 33.50 crore under Plan and Rs. 35 lakh under Non-Plan head. The above funds will be used by NMI for achieving measurable improvement in service delivery with reference to the key performance indicators included in Annexure I, and to attain the targets included in Annexure II, of this Memorandum of Understanding.
 5. **Performance and Monitoring:** National Museum Institute will provide Ministry of Culture, Government of India quarterly reports in respect of the achievements on the targets set out in Annexure II of this agreement. The progress achieved will be monitored in a joint meeting six months into the financial year and at such other intervals as may be decided by Ministry of Culture. The fund allocation under Plan for National Museum Institute in future years will be largely dependant on the achievement of the targets as laid down by this agreement.

Signed on behalf of
Ministry of Culture, Government of India


Director (Museums)

Date: 19th March 2015

Place: New Delhi

Signed on behalf of
National Museum Institute


Registrar

KEY PERFORMANCE INDICATORS FOR NATIONAL MUSEUM INSTITUTE,
NEW DELHI: 2015-2016

Administrative and Academic Matters

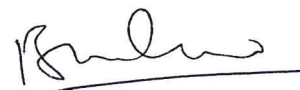
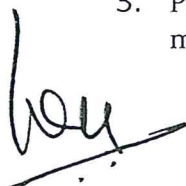
1. Timely submission of Annual Reports & Audited Accounts and compliance with C&AG observations.
2. Training programme of staff, students and faculty
3. Monitoring of pending Court cases and compliance with directions of the Court
4. Timely response on Audit paras and action taken on the observations of audit
5. Timely submission of papers, documents, reports etc. to Ministry of Culture.
6. NOIDA Project:-Starting and monitoring of civil works as per timelines
7. Introduction of two new departments.
8. The periodicity of meetings of Board of Studies, Board of Management, Academic Council, Society and Finance Committee and compliance of important decisions taken in these meetings.
9. Ensuring compliance of the Raj Bhasha Policy
10. Ensuring implementation of the recommendations/ suggestions of the Parliamentary Standing Committee.
11. Preparation of Result Framework Document (RFD) in respect of the activities being undertaken by NMI and its implementation by the targeted dates.
12. Compliance of UGC norms.
13. Recognition by UGC.
14. Filling up of vacant posts.
15. Online monitoring of court cases.

Outreach Measures

1. Holding of outreach programmes / workshops / seminar/ symposia/ conferences /in-service training programme with collaboration of NM and other Institutions.
2. Bring out Journals/ news magazine of NMI.

Institute Activities

1. Conduct of MA and Ph. D courses in History of Art, Conservation and Museology.
2. In-service training programme (in house and outside) and special lectures of eminent scholars.
3. Physical verification of consumable and non-consumable items and maintenance of Accession Register.



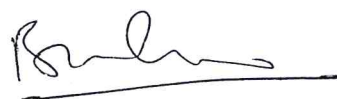
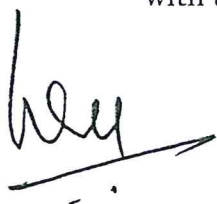
4. Collaboration with Schools, Colleges and Institutions for popularizing unique/specialized courses /training programmes of the Institute.
5. Publications and Research work, thesis, dissertation of students, proceedings of workshop/seminars by following a buy back policy.
6. Memorandum of Understanding with National and International Institutions/organizations.
7. Capacity building programme & Training for Students, Field trip and Excursion for students and research scholars.

E-Governance

1. Create online system for application of various services being provided by the organization.
2. Implementation of online e-accounting software
3. Digitization of library books

Others

1. Assess needs for skill development and create tailored training modules.
2. Increased presence on social media (Facebook/Twitter/You-tube/website).
3. Provide promotional films to Doordarshan and make an inventory of films.
4. Uploading of RFD on the website of Cabinet Secretariat.
5. Preparation of annual income and expenditure account by the organization (Profit centre).
6. Activities on project Mausam.
7. Identification of organization's lands and buildings and maintenance of Asset Register.
8. Maintenance of reservation roster.
9. Preparation of basic documentary CD for 5-10 minutes giving introduction, activities and achievements of the organization.
10. Double entry book-keeping.
11. Compliance of instructions of Cabinet Secretariat, PMO and MoC, especially with respect to Swachh Bharat campaign.
12. Timely submission of monthly, quarterly, half-yearly and yearly returns in respect of administrative, financial, plan and non-plan expenditure and other important activities.
13. Printing of advance calendar of events.
14. Publication of research papers, upgradation of research activities, holding of annual convocation.
15. Upgradation of liaison with MoC and regular interaction and briefing with the Ministry.



TARGETS FOR NATIONAL MUSEUM INSTITUTE, NEW DELHI:

2015-16

Sl. No.	Item	Targets
1.	Starting new Project Work	01
2.	New Research Projects	08
3.	New International Collaboration with Asian and European Countries	02
4.	Publications to be issued (Departmental journals, Seminar Proceedings, thesis, dissertation)	05
5.	Workshop, Seminars (National/ International) to be organized	08
6.	Capacity Building/ Resource development and Training programmes to be held	05
7.	Field trip and excursion for Students and research scholars	03
8.	Special lecture series of Indian and Foreign Scholars	12
9.	Staff training	04
10.	Laying of the Audited Accounts and Annual Report on the tables of Both the Houses of Parliament	For the financial year 2014-15, annual accounts with Annual Report is to be laid by 31-12-2015.
11.	Physical verification of consumable and non-consumable items.	Physical verifications of all consumable and non-consumable items is to be completed by 31-03-2016.
12.	Revision of Recruitment Rules for various teaching and non-teaching posts	All RRs are to be notified within the year 2015-16 after approval of the Board of Management, NMI.
13.	Advertisement of MA and Short Term Courses	Regular as well as Short term courses are to be started timely in the month of July-August, 2015.
14.	Construction on NOIDA Project	Construction work is to be monitored as per schedule.
15.	Holding of meetings of Committees and Board of Management	Regular holding of meetings as per the Rules & Regulations of NMI.
16.	Swachh Bharat campaign - number of activities to be undertaken.	6activities to be organized
17.	Assess needs for skill development and	For all employees

	create tailored training modules.	
18	Increased presence on social media (Facebook/ Twitter)	All activities to be uploaded on social media sites on a continuous basis.
19	Create online system for application of various services being provided by the organization.	2 services
20	Create online system of accounting.	To be completed during the year.
21	Carry out performance audit of the organization.	To be completed during the year.
22	Provide promotional films to Doordarshan and make an inventory of films.	To be completed during the year.
23	Uploading of RFD on the website of Cabinet Secretariat	As per timelines
24	Preparation of annual profit and loss account by the organization.	To be completed during the year.
25	Activities on project Mausam.	5 activities
26	Collaboration with other scientific bodies.	1 new collaboration to be made
27	Identification of organization's lands and buildings and maintenance of Asset Register.	To be completed during the year.
28	Maintenance of reservation roster.	To be completed during the year.
29	Collaboration with NRLC with respect to Conservation	MoU to be signed and 2 Workshops to be organized during the year

