

MEMORANDUM OF UNDERSTANDING FOR THE FINANCIAL YEAR 2015-16

Memorandum of Understanding between Ministry of Culture, Shastri Bhawan, New Delhi & The Sangeet Natak Akademi for the year 2015-16

1. The agreement made this 2nd day of March 2015 between the MoC, as the first party and Sangeet Natak Akademi, New Delhi an organization under the Ministry of Culture, hereinafter called the second party.
2. Whereas the Ministry of Culture has the following mandate_____
3. And where the Sangeet Natak Akademi have the following mandate:

Purpose of the MOU

To achieve the organization goals by optimum use of the funds available and proper functioning of the organization.

To achieve this, the following deliverables are required:

1. Budget / Accounts

- (i) Proposed Budget for the year 2015-16 amounting to Rs 8147.19 lakhs (Plan – Rs 3890; Plan NE – Rs. 2605.19; Non-Plan – Rs 1652.00) by Sangeet Natak Akademi for carrying out organizational work. Quarterly target shall be - 1st quarter – Rs 1387 lakh; 2nd quarter – 2686 lakh; 3rd quarter – Rs 2686 lakh; and 4th quarter – Rs 1388.19 lakh.

*The figures shown on the basis of proposed budget for the financial year 2015-16 and activities will be undertaken on the actual allocation by the Ministry of Culture

- (ii) The Annual Report and Audited Account for the year 2015-16 shall be submitted by 15th December, 2016.
- iii) The CAG audit, if required to be done for the year 2015-16 shall be completed by September, 2016.
- iv) Utilization Certificate for Rs 8147.19 shall be submitted to the Ministry by July, 2016.
- v) All pending CAG audit paras and internal audit paras shall be disposed of by October, 2016.
- vi) Inputs for preparations of EFC/SFC shall be submitted as per directives of MoC

Monthly report shall be submitted to Ministry of Culture for the previous month by 1st week of the next month.

2. Human Resource

- (i) Human Resource Policy for the Organization to be framed/ reviewed.

In the context of SNA the HR Policy is to evolve for scholars, researchers, experts, stakeholders of intangible heritage in the field of performing arts to implement the plan schemes.

- (ii) The Recruitment Rules for all the Cadres to be framed/ reviewed with the approval of the Competent Authority.

The review is in process and will be completed by the end of 2015

- (iii) The Process for filling up vacancy of HOD's to be initiated on time.

The process was initiated and completed on time

- (iv) Vacancies in other ranks in the Organization to be filled up on time, after taking stock of the vacancies for the entire year.

The process to fill-up the vacant positions is being undertaken and will be completed phase wise within 3 months of the vacancy.

- (v) All DPC's for the year and any pending DPC's to be conducted on time.

All DPC's will be conducted as per functional needs within the stipulated time frame.

- (vi) All Pending vigilance cases to be disposed off on time and as per rules.

NIL. As of now, ensured to be disposed of on time and as per rule, if any, in future.

- (vii) Training of the staff of the organization to be ensured as per the Staff Training Policy. A training calendar to be designed in the beginning of the year..

Training policy for the staff will be worked out and submitted with the approval of the competent authority by September, 2015.

3. Legal Matters

- (i) Amendments to the MoA to be carried out, if necessary with approval of Competent Authority.

Shall be done if required as per directives of the MoC.

- (ii) The bye-laws of the organization to be framed/ reviewed.

In case need be, shall be done as per directive of the MoC.

- (iii) Monitoring of the court cases to be ensured.

Ensured to be monitored timely

- (iv) *The organisation will utilise the online court case monitoring software developed by NIC for regularly monitoring its ongoing court cases, during the year.*

4. Parliament Matters

- (i) The Audited Accounts and Annual Report for the year 2014-15 to be placed before the Parliament.

Audited Accounts and Annual Report will be placed before the Parliament on time. The report shall be sent to MoC before end of November, 2015.

- (ii) Fulfillment of all pending Parliamentary Assurances to be ensured.

Shall be ensured within the stipulated time frame

- (iii) Legislative matters, if any, to be taken up for approval of Parliament

Shall be ensured, if required.

- (iv) Ensuing implementation of recommendations/suggestions of the Parliamentary Standing Committee.

Recommendations/suggestions on the PSC 201st report shall be submitted by August, 2015 to MoC.

5. General

- (i) Mandatory meetings of all the Committees/Sub-Committees to be convened and conducted on time.

The meetings of the General Council, Executive Board and respective Advisory Committees will be convened and conducted by October 2015.

- (ii) The performance audit of the Organization to be got done by an external evaluator.

Shall be done by September 2015

- (iii) Mandatory Returns and Reports for the year to be filed on time.

Shall be filed by August, 2015

- (iv) Disposal of all the applications and appeals under the RTI Act. 2005 to be ensured.

Shall be ensured within the stipulated time on case to case basis

- (v) Disposal of public grievances to be ensured. Effective Grievance Redressal Mechanism to be set up if it does not exist. Existing policy to be reviewed.

Shall be ensured as prescribed

- (vi) Website to be reviewed and revamped if necessary.

The SNA website will be timely updated, reviewed and revamped from time to time as per need

- (vii) Meeting the deadline for submission of RFD by the organizations and ensuring implementation.

Shall be ensured by 15th May 2015

- (viii) Ensuring that inputs for Cabinet Memos are submitted on time

Shall be ensured within the time frame indicated by MoC

- (ix) Ensuring compliance of the Rajbhasha Policy

Rajbhasha Policy is being implemented as per directives received from MHA



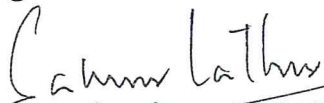
- (x) Vision Document

The vision document of Sangeet Natak Akademi has been submitted and approved by the MoC
(xi) The organisation will be active on the MyGov Platform for inviting suggestions, ideas regarding its activities during the Year.

6. Specific Issues related to your organization;

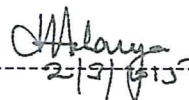
- (a) Proposals for the sanction of the following posts shall be submitted by June, 2015
- (i) Administration & Accounts Division: Deputy Secretary-two, Section Officer-two, Assistant-two, Senior Clerk-two, Junior Clerk-two and MTS-two.
- (ii) Documentation Unit: Cameraman - two, Editor (Audio/video) - two, Archivist-one Production In-charge-one, Technical Assistant (Audio/Video)-four, Studio In-charge-one, Section Officer-one and Data Entry Operator - five.
- (iii) Activity Departments: Deputy Secretary-two, Programme Officer-two, Section Officer-Four, Assistant-four, Senior Clerk-four, Junior Clerk-four and MTS-four.
- (iv) Akademi's Kendra's / Centre outside Delhi: Director-two, Programme Officer-two, Assistant-two, Senior Clerk-two, Junior Clerk-two and MTS-two.
- (b) The activities as indicated in the Annexure (programme and projects) for the year 2015-16 shall be ensured.
- (c) The akademi will undertake the creation of a virtual museum of its collections.

Signature on behalf of MOC



कान्वर समीर लथर / KANWAR SAMEER LATHER
निदेशक / Director
संस्कृति, मंत्रालय / Ministry of Culture
भारत
नई दिल्ली New Delhi

Signature on behalf of the Organization


2/3/15

Proposed activities/events to be organized in 2015-16 depending upon Fund allocation and suitable timing:

1. SNA Fellowship & Awards
2. Bismillah Khan Yuva Puraskar
3. Sangeet Sangam
4. Nritya Sangam
5. Rang Sangam
6. Sangeet Pratibha
7. Nritya Pratibha
8. Rang Pratibha
9. Festival of theatre directors from North East in Nagpur
10. Natya Parampara – Sang of Haryana
11. Financial Support to ongoing training programme in music/dance/theatre/ folk/ traditional art forms
12. 3 state level theatre workshop in West & South zone.
13. Festival of Yakshagana
14. Choral music festival
15. Festival of choreographic works
16. Desaj – festival of traditional art forms
17. Festival of India in different countries
18. Sponsorship of artists in Delhi International Arts Festival
19. Sponsorship of artists in Bangalore International Arts Festival
20. Children theatre workshop
21. Bal Mahotsava – festival of plays of children
22. Putual Yatra – festival and exhibition of puppets
23. Putul Parampara – festival of traditional puppets from Andhra PradeshOrissa
24. 20 Cultural progrmmes will be organized with state/central bodies (Kalakshetra, National School of Drama, Zonal Cultural Centres, Indira Gandhi National Centre for Arts, Sahitya Kalaparishad etc.
25. Cultural institution will financially be supported under the scheme Grant to Cultural Institutions

26. 100 cultural institution/individual practicing folk & traditional art forms will be supported
27. 120 cultural institution/individual will be supported for the art forms recognized by the UNESCO as ICH
28. 4-5 music festivals to mark the Centenary Celebration of Begum Akhtar
29. Publication/Film on Begum Akhtar as part of Centenary Celebrations
30. 15-20 special documentation of leading artists of Music, Dance, Drama and Folk Traditional Arts
31. Sanchayan – weekly Audio/Video recording from Akademi's archives and interaction session
32. Workshop/Lec-dem on rare arts and making of musical instruments under Meghdoot activities
33. Festival programmes/activities of the Akademi's Constituent Units/Centres – Jawaharlal Nehru Manipur Dance Academy, Imphal; Kathak Kendra, New Delhi; Kutiyattam Kendra, Thiruvananthapuram; Sattriya Kendra, Guwahati; and Regional Centre of the Akademi -North East Centre.
34. Festival of India is being conducted by SNA in accordance with direction of Ministry of Culture and SNA will participate in Festival of India planned in Australia, Mauritius, Malaysia, Korea, France and Germany in 2015-16.
35. Exhibition on Yoga on 21 June 2015 to mark the International Day of Yoga
36. Work related to UNESCO and ICH being the Nodal body of Ministry of Culture.
37. Centenary Celebration of Sangeet Natak Akademi's Fellow/Awardees/eminant artists
38. Annual Meetings of the advisory committee for Music, Dance, Drama, Publication, Documentation and Finance will be scheduled by April 2015.
39. Meeting of the Executive Board and General Council by May 2015

Project in Varanasi along with HRIDAY and PRASAD

On the occasion of the inaugural ceremony of Varanasi mahotsava "Sanskriti" at Varanasi on 25h December 2014 Hon'ble Prime Minister laid emphasis on exploring the rich cultural legacies of Varanasi at the ground level i.e. amongst the younger generation. It was stated that varanasi is a cultural capital and one of the ancient cities of the country as wells as of the world with its inherent traditional music and dance art forms and various other styles of popular Gharanas. Thus Varanasi has a vast repertoire of cultural material on literature as well as music, and dance for study and research by the younger generation as well as the tourists. It was stated that the purpose of tourists visiting Varanasi should not be confined to visiting the ghats and other tourist spots, but also to observe and disseminate the literature on performing arts, music and dance archived in this ancient cultural city of varanasi.

To put into practice the vision of our Hon'ble Prime Minister, it is proposed that the Akademi may highlight the ancient cultural heritage of Varanasi by way of disseminating the life and work of eminent personalities in the field of performing arts among the youths and school going children up to class XII th standard. In this context, we are planning to disseminate the life and work of eminent artists of Banaras, who were popular and synonymous with Banaras as well as India, like Ustad Bismillah Khan, Pandit Ravi Shankar, Sitara Devi, Pandit Kishan Maharaj, Munshi Premchand and Patanjali.

As a first step in giving shape to the vision of Hon'ble Prime Minister, we have to locate some schools in Varanasi from where we can start the awareness programme and educate the students with regard to music, dance traditions of varanasi. For this purpose a local coordinator has to be engaged and further to teach the music dance forms, a few local teachers, well versed in the style of banaras gharanas in the field of shehnai, tabla, kathak dance and Hindustani vocal music may be engaged and a course for the same prepared in consultation with eminent artists /gurus of Banaras Gharanas.

Apart from the school programmes, we may also start teaching students under the 'guru shishya parampara' in shehnai playing, tabla playing, dance and vocal music of Banaras Gharana as well as in specific styles of Ustad Bismillah Khan, Pandit Kishan Maharaj, Smt Sitara Devi and Girija Devi. We may thus produce good artists who will carry their guru's traditions and will disseminate their styles for posterity.

To begin with the school level and to explore the cultural heritage of Banaras's music dance styles by way of engaging a local coordinator and teaching faculty, if approved, a budget provision for the same may be forwarded to the ministry of culture at the earliest for their approval in this regard.

A handwritten signature, possibly of a person named 'S', is written in black ink. It consists of a vertical line with a small hook at the top and a horizontal line at the bottom, with a small loop in the middle.

As directed by the Secretary, follow up action on the Varanasi Mahotsava “Sanskriti” and to formulate the vision of the our Honb’le Prime Minister as well as long pending Shehnai teaching and making training programme , may have to be started very soon in the month of March 2015. Simultaneously the Akademi may also highlight the ancient cultural heritage of Varanasi by way of disseminating the life and work of eminent personalities of Banaras in the field of performing arts (like Ustad Bismillah Khan, Pandit Ravishankar, Vidushi Sitara Devi, Pandit Kishan Maharajin) Munshi Premchand and Patanjali among the youth and school going children up to class XIIth standard.

In this regard we have written a letter to Shri Prem Chand Hombal, HOD Performing Arts, faculty of BHU for local coordination and to Vice- Chancellor of BHU for suitable place in BHU campus to start this project. Further it may be stated that the undersigned as per direction of the Secretary met Shri Yugal Kishore Mishra of Jnana- Pravaha, Samane Ghat at Delhi and discussed with him for a suitable place for gallery of Musical Instruments at Jnana- Pravaha and place for office space for the Varanasi project. He stated that for gallery of Musical Instruments he will discuss it in the Board meeting of Jnana- Pravaha, and for office space he has offered his own house which is nearby Sagra at Varanasi. It is therefore suggested that we may identify a suitable space to start this project as well as the whole project of Varanasi - Shehnai teaching/making, Dukkad/ Tabla making and teaching programme at Varansi.



a) Swachh Bharat campaign -Sangeet Natak Akademi's initiative and activities

The launch of Swachh Bharata Campaign was celebrated by Sangeet Natak Akademi and all three Akademies housed in Rabindra Bhawan, proposed to take major steps to keep the entire Rabindra Bhawan neat and clean through the Joint Services. One such major step which has already been implemented is that the services of a specialized agency "SULABH INTERNATIONAL", has been hired for upkeep and maintenance of the toilets in the building. Inner areas occupied by the Sangeet Natak Akademi is being executed by the outsourced housekeeping staff and maintained by the Administration directly on daily basis.

Proposed activities for 2015-16

1. Presentation of 30 Nukkad Natak and Puppet Shows through out the country by identified groups (list enclosed).
2. Formation of Swachh Bharat Groups from among staff/officials of SNA to engage and assist the Safai Karamcharis.
3. Recognizing the efforts of cleanness by way to awarding small prizes/ certificates.
4. Felicitating the Safai Karamcharis on 2nd October on Swachhta Dewas.

b) Assess needs for skill development and create tailored training modules.

The staff/officials will be deputed on training through ISTM as per the schedule Akademi receives from ISTM during the year 2015-16 on different subjects. Also Akademi proposed to invite experts in the field of Music, Dance, Theatre, Puppetry making of musical instruments, masks head gears etc., to impart training to interested youth and other artists. Also conduct workshops for SNA staff/ officials to create awareness and develop their understanding in the management of these activities.

c) Do an inventory of cultural spaces under the charge of the organization

Sangeet Natak Akademi
Inventory of Cultural spaces under the charge of the organization
Constituent Units of Sangeet Natak Akademi

Name of the Units	Contact Address	Auditorium / Open Air	Type of Activity	Capacity	Additional Remarks
JNMDA	Jawahar Lal Manipur Dance Academy, Imphal	1. Amphi Theatre 2. Closed Audi	Festival / other activities	1500 350	
Kathak Kendra	Kathak Kendra Plot No.2, San Martin Marg Chanakyapuri New Delhi	Vivekanand Auditorium	Seminar / Workshop	150	Fully equipped with sound and light
Sattriya Kendra	SATTRIYA CENTRE Gangotri Bhawan, Basistha Road, Guwahati	Mini hall	Conference / Workshop	50	Rented building
Rabindra Rangshala	Central Ridge Reserve Forest New Delhi-01	The auditorium can seat as many as 8000 spectators, the 100 x 68 ft. stage can be modified in three different dimensions proportionate to the needs of the performance		Correspondingly, the seating capacity of the auditorium can be reduced to 2000 by cordoning off the flanks. The make-up rooms, green- rooms, costume rooms, rehearsal rooms and workshop for performances flank the stage on both sides in the two-strayed construction and form a covered area of 577.5 sq. mts.	

Sangeet Natak Akademi

Inventory of Cultural spaces under the charge of the organization
Centres of Sangeet Natak Akademi

Name of the Units	Contact Address	Auditorium	Halls (Seminar/Work shops/ Conference)	Lawn	Number of Rooms (To Organized activities)	Additional Remarks
Centre of Kuttiyatam, Thiruvananthapuram	TC No. 27/967, Near Lok Adalat, Athani Lane, Vanchiyoore Post, Thiruvananthapuram, Kerala, Pin Code 695 035. Tel: 0471-2474987 Tel/Fax:0471-2574987	---	---	---	6 (3-Ground Floor 3-1st Floor)	Rented building
Chhau Project Centre provided by the institution	Seraikella Chhau Centre, Seraikella, Jharkhand Indratandi, Ward No.2, Seraikella, Distt. Seraikella Kharsawan- 833 219 Jharkhand	---	1 Hall (40X40)	---	4 Class Rooms	For Training And workshop purpose
Chhau project Centre provided by the district Administration, Govt. Of Odisha	Mayurbhanj Chhau Centre, Baripada, Odisha Ward No. -5, Near K.M.B.M. Cinema Baripada- 757001 Mayurbhanj, Odisha	1 stage	1 Hall	---	2 Green Rooms	For training activities
North East Centre Agartala			1 Hall	---	3 Rooms	

Sangeet Natak Akademi
Inventory of Cultural spaces under the charge of the organization
Centre of Sangeet Natak Akademi

Name of the Units	Contact Address	Auditorium	Halls (Seminar/ Workshops/ Conference)	Lawn	Number of Rooms (To Organize activities)	Additional Remarks
Rabindra Bhavan	Sangeet Natak Akademi Rabindra Bhavan Ferozeshah Road, New Delhi - 110 001 Phones : 23387246, 47, Fax : 23385715	A- Meghdoot 1 and Meghdoot 2 (Open Air Auditorium) B- Meghdoot 3 (Proscenium Auditorium)	A-Meghdoot 3 B- Museum C- Meghdoot 4 for screening purposes	3 Lawns (Approxim ately 1- 100X100 2-50X30 3-25X60)	---	Lalit Kala Akademi and Sahitya Akademi also utilize the cultural spaces time to time as per the need

d) Increase presence on social media

The Sangeet Natak Akademi maintains Social Media Account as follows:

- a. Facebook (www.facebook.com/sangeetnatakakademineewdelhi)
- b. Twitter (www.twitter.com/sangeetnatak)
- c. Youtube (www.youtube.com/user/sangeetnatakakademi)

The Akademi is ready to launch online system for inviting application of its two schemes

- a. Intangible Cultural Heritage Scheme
- b. Grant to cultural institutions working in the field of performing arts

- i) To increase presence on social media, Sangeet Natak Akademi will create small video clippings of rare and popular art forms for the YouTube and face book to engage people in our activities and enrich the knowledge and information about the cultural heritage of India.
- ii) SNA will arrange interactive sessions with famous musicians and dancers online or question answer sessions like online interviews etc.
- iii) SNA will create Creative Corner where people can submit their artwork or any other creative ideas that can be considered for developing the preservation, promotion and dissemination of performing art.
- iv) SNA will offer free download of video and audio clipping to the viewers to increase the reach among common viewers.

e) Revamp website

The Sangeet Natak Akademi maintains Websites as follows:

- a. Sangeet Natak Akademi (www.sangeetnatak.gov.in)
- b. Intangible Cultural Heritage (www.sangeetnatak.gov.in/sna/inventory.htm)
- c. Kutiyattam Kendra (www.kutiyattam.org)
- d. Kathak Kendra (www.kathakkendra.org)
- e. Jawaharlal Nehru Manipur Dance Academy (www.sangeetnatak.gov.in/sna/inmda.htm)
- f. Sattriya Kendra (www.sangeetnatak.gov.in/sna/...12/2011-12_natyanjali_guwahati.htm)

The Sangeet Natak Akademi will constantly engage in revamping the website in order to sustain the interest of the society in cultural activities of performing arts through the Social Media and keep the sites updated with the ongoing work of Sangeet Natak Akademi.

f) Identify and create e-services for the year 2015-16

- i) SNA will create system of selling Cds/Dvds and SNA's Publications online through payment gateways i.e. through credit/debit cards or online banking.
- ii) SNA will create online forms for Grants etc.
- iii) SNA will develop programming/software for 'Awards and Honours' and Archives of Sangeet Natak Akademi for better search options for research etc.

g) Create online system for application and utilization certificates

SNA will create or develop online system on the lines of UPSC or other Examination bodies for online submissions. Secretary has already identified couple of companies for the same and planning is going on the online system. In the meantime we can create simple forms on Jotform.com or google docs for the submission of forms online where people can send forms and other attachments online.

h) Create online system of accounting

SNA will create online system of accounting on the lines of e-Lekha of Ministry of Culture.

- i) Performance audit will be planned as per direction of ministry of culture on identification of the audit party
- j) Provide archival material on Intangible Cultural to IGNCA such as documentaries of art and artists, film made for ICH on each Chau Dance, Sanskritana, Kutiyattam may be forwarded to IGNCA.

k) Provide promotional films to DD Bharati and also make an inventory of films

The following FILM/VIDEO PROGRAMMES PRODUCED BY AKADEMI

	Title	Directed/Compiled by	Language	Col / B&W	Duration	Year
1	Ustad Bade Gulam Ali Khan	Hari Das Gupta	Hindi/English	B&W	29 Minutes	1965
2	Ustad Allaaddin Khan	Hari Das Gupta	English		24 Minutes	1965
3	Ramayana in Koodiyattam & Kathakali	Sangeet Natak Akademi	English	Colour	21 Minutes	1973
4	Chhayanatak	Jiwan Pani	English	Colour	20 Minutes	1977
5	Folk & Tribal Dances of India	Sangeet Natak Akademi	English	Colour	18 Minutes	1977
6	Sangai - Dancing Deer of Manipur	Aribam Syam Sarma	Music	Colour	44 Minutes	1987
7	Bhootaradhana	B. V. Karanth	Music	Colour	22 Minutes	1988
8	Semmangudi	Bhaskar Chandavarkar	English	Colour	20 Minutes	1992
9	Parvati Viraham : Mani Madhava Chakyar as Ravana	K.N. Panikkar	English	Colour	35 Minutes	1993

10	Kanglai Haroba	Aribam Syam Sarma	English(Subtitled)	Colour	36 Minutes	196
11	Mani Madhava Chakraborty : The Master at Work	K.N. Panikkar	English	Colour	30 Minutes	1994
12	Behdeinkhlam	Sujata Miri	English	Colour	16 Minutes	1994
13	Ang Tarang: Mayurbhanj Chhau	Jiwan Pani	English	Colour	17 Minutes	1995
14	Pandanallur Subbaraya Pillai	Laxmi Viswanathan	English	Colour	26 Minutes	1996
15	An Octave in Harmony	Susmit Bose	English	Colour	32 Minutes	1999
16	K.P.Kittappa	Mana Srinivasan	Tamil(Subtitled)	Colour	53 Minutes	2001
17	Play- Adhe Adhure	Shyamanand Jalan	Hindi	Colour	2Hours 09 mins	1989