

Ministry of Culture
(P.Arts.I Section)

New Delhi.
13th October, 2016.

Attention: All Grantees of Performing Arts Grant Scheme (Repertory Grant)

It has come to the notice of this Ministry that as soon as the meeting of an Expert Committee held for consideration of Repertory grant proposals of Cultural Organisations and thereafter Minutes are uploaded on Ministry's website, the grantees immediately start enquiring about the release of their grant and complain for delay in the release.

In this regard it is clarified that after the recommendations of the Expert Committee and uploading of Minutes of the website of the Ministry of Culture, following actions are mandatorily required to be taken by the Ministry before the grant is actually released :

1. Seeking administrative approval of the competent authority,
2. Seeking concurrence of the Internal Finance Division,
3. Entering the details of the Cultural Organisations on the Central Plan Scheme Monitoring System (CPSMS) website for seeking on-line approval of registration of the organization/individuals from the Pay & Accounts Office of the Ministry of Culture.
4. There after bank details of the Organisations/Artistes are entered in the CPSMS for generation of their sanction ID,
5. Issuing of the sanction order,
6. Preparation of bills ,
7. Presentation of the bill to Grant-in-aid (GIA) Cell and by GIA Cell to the Pay & Accounts Office(PAO),
8. Payment order by the PAO in favour of Ministry's authorized bank (Canara Bank),
9. Electronic transfer of the funds in the Bank accounts of the grantee through ECS/RTGS/NEFT.

In view of the detailed processing as mentioned above, the grantee Organisations may start expecting receipt of their grant only about 8-10 weeks after the date of uploading of the minutes of the Expert Committee meeting on the Web. Of course the Ministry strive to run some of these processes simultaneously and cut down on time taken.

All queries related to processing of application for Repertory grant for the year 2014-15 onwards may be made to National School of Drama(NSD), New Delhi whereas all queries related to release of Repertory grant may be made to the Section Officer, P.Arts.I Section, Ministry of Culture.

HELPLINE Numbers/E-mails

Contact Person of NSD	Concerned officer in Ministry of Culture
(All queries related to processing of Repertory Grant Applications)	(All queries related to release of repertory grant)
Shri Suresh Sharma, Chief NSD Repertory Company, Bahawalpur House, 1, Bhagwandas Road New Delhi – 110001 Cont.No. 011-23031101 Email – nsd.pags@gmail.com nsd.director@gmail.com registransd@gmail.com	Section Officer(P.Arts.I), Ministry of Culture, R.No. 205, D Block, GPO Complex, INA, New Delhi – 110 023. Cont. No. 011- 24642137 (Tuesday to Friday, between 3:00 PM to 4 :00 PM Email: partsection@gmail.com

Note 1: In case you are not satisfied with the reply, you may speak to Shri I.A,Kamal, Under Secretary(Cont. No. 011-24642148/Email:partsection@gmail.com), or Shri Pradeep Kumar, Director (011-24642150/Email: kumar.p73@gov.in)

Note 2: From the year 2009 all grants are released only through ECS/RTGS directly into the bank A/c of the grantee. The grantees are, therefore, requested to check their bank A/c before sending their queries. Further, it is now become mandatory for organizations who are getting the grant from the Government to register themselves on DARPAN portal of NITI Aayog and reflect the unique ID number obtained from DARPAN portal in their application.

